



Warrumbungle Shire Council

Council meeting

Thursday, 20 March 2014

**to be held at the Council Chambers,
59 Binnia Street, Coolah**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Rebecca Ryan (Director Corporate Services)

Kevin Tighe (Director Technical Services)

Fiona Luckhurst (Acting Director Environmental &
Community Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 20 March 2014 at the Council Chambers, 59 Binnia Street, Coolah commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Presentation: Graham Perry – Inland Tourism

Apologies

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Reports

Questions and Matters of Concern

Reports to be considered in Closed Council

Item 1C Proposal to Extend the Operating Life of Warrumbungle Quarry

Item 2C Castlereagh Macquarie County Council

Item 3C Department of Human Services Agency

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Matters to be dealt with “in committee”

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relate to commercial information and personnel matters and are classified CONFIDENTIAL under Section 10A(2)(a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

FURTHER that Council resolve:

- (a) that Council go into closed committee to consider business relating to commercial information and personnel matters
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(a) and (c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

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Item 1 Minutes of Ordinary Council Meeting – 20 February 2014

Division:	Executive Services
Management Area:	Governance
Author:	Corporate Services Administration Officer – Erin Player
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Ensure that communities of the shire have opportunities to be informed about and involved in Council's activities and decision making

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Chief Financial Officer (Stefan Murru), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Acting Director Environmental & Community Services (Fiona Luckhurst).

In attendance: Corporate Services Admin Officer (Erin Player) and Manager Administration & Customer Service (S Morris) (minutes)

10.02am

Forum

Sarah Botfield addressed Council regarding access to Baradine town water.

10.07am

PRESENTATION

Corey Philip, District Manager, Castlereagh Zone addressed the meeting regarding proposed new Rural Fire Command Centre for Castlereagh Region.

10.30am

The Mayor made a presentation to Corey Philip of the Wambelong Redbank Section 44 Bushfire January 2013 Compilation of Reports.

At this time Item 20 was brought forward for consideration by Council.

Item 20 RFS Command Centre Coonabarabran

237/1314 RESOLVED that Council nominates the proposed land site, part of Lot 2 DP 1152569 as per plan approximately 3.855 ha in size and furthermore supports development of the proposed RFS Command Centre for the Castlereagh Region.

Clancy / Schmidt
The motion was carried

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 19 December 2013

238/1314 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 December 2013 be endorsed.

Coe / Todd
The motion was carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

239/1314 RESOLVED that the following three (3) sets of Consultative Advisory Committee Meetings be noted:

Item 2 Minutes of Consultative Advisory Committee Meeting – 20 November 2013

That Council notes the minutes from the Consultative Advisory Committee meeting held on 20 November 2013 at Coonabarabran.

Item 3 Minutes of Consultative Advisory Committee Meeting – 17 December 2013

That Council notes the minutes from the Consultative Advisory Committee meeting held on 17 December 2013 at Coonabarabran.

Item 4 Minutes of Consultative Advisory Committee Meeting – 23 January 2014

That Council notes the Minutes of the Consultative Advisory Committee meeting held on 23 January 2014.

Schmidt / Capel
The motion was carried

Item 5 Minutes of the Finance and Projects Committee Meeting – 6 February 2014

240/1314 RESOLVED that Council accepts the Minutes of the Finance and Projects Committee Meeting held on 6 February 2014 at Coonabarabran.

Coe / Clancy
The motion was carried

Item 6 Minutes Bushfire Appeal Advisory Panel – 17 January 2014

241/1314 RESOLVED that

- (i) Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 17 January 2014.
- (ii) that the following adjustments and allocations be made that will close the following Programs; Home Dislocation -\$30,000, BlazeAid Camp +\$21,641, BlazeAid Materials/Plant Hire +\$6,116 and DPI Fodder +\$751; being a net allocation of \$8,508 for Phase 5.
- (iii) that the Warrumbungle Shire Mayors Bushfire Appeal endorse the Mayor and General Manager approving the \$5,000 for the Celebration One Year from the Community Renewal and Rejuvenation Program.
- (iv) that the Badhii Grandmothers Group Inc application of \$5,000 for a Community Garden, Court Support, a Christian Rally and Arts and Craft activities be declined.
- (v) that the Potable Water Program guidelines be relaxed to make permissible a second load of water.

Capel / Schmidt
The motion was carried

Item 7 Minutes of Warrumbungle Liquor Accord Incorporated Meeting – 6 February 2014

242/1314 RESOLVED that Council notes the Minutes of the Warrumbungle Liquor Accord Incorporated Meeting held on 6 February 2014 at Coonabarabran

Schmidt / Capel
The motion was carried

Item 8 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 6 February 2014

243/1314 RESOLVED

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

1. That Council accepts the Minutes of the Warrumbungle Aerodromes Advisory Committee Meeting held on 6 February 2014.
2. That a report be prepared for Council consideration on the request by the Coonabarabran Aero Club to install power between the club building and their hangar underground and that Council fund the shortfall of \$1,500.00.
3. That BAE Systems in Tamworth are asked to make a weekly contribution of \$10.00 to cover landing exercises at the three aerodromes in the Shire.
4. That the Rural Fire Service is asked to make a contribution to repair each of the three ramps on David Knight Drive.
5. That rather than grading, the grass clumps on Baradine runway are slashed as low as possible to the ground.
6. That investigations be undertaken and the Rural Fire Service asked to contribute on a concept to harvest rainwater from the roof of each hangar and stored in a large reservoir or tank in readiness for aerial fire fighting operations.

Todd / Capel
The motion was carried

Item 9 Minutes of Plant Advisory Committee Meeting held on 6 February 2014 244/1314 RESOLVED

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held on 6 February 2014.
2. That Council purchase one (1) Amman ASC 150D Smooth Drum Roller fitted with the optional reversing camera from Conplant Australia Pty Ltd that complies with the tender specifications at a price of \$149,750.00 (ex GST) and that Council trade in Plant No 111 to Amman Australia Pty Ltd for \$80,000.00 resulting in a changeover price of \$69,750.00 being \$25,250.00 under budget.
3. That Council purchase one (1) Amman ASC 150D Smooth Drum Roller fitted with the optional reversing camera from Conplant Australia Pty Ltd that complies with the tender specifications at a price of \$149,750.00 (ex GST) and that Council trade in Plant No 113 to Amman Australia Pty Ltd for \$65,000.00 resulting in a changeover price of \$84,750.00 being \$10,250.00 under budget.
4. That Council purchase one (1) Amman AP240T3 (24,000 kg) Multi Tyre Roller fitted with the optional reversing camera from Conplant Australia Pty Ltd that complies with the tender specifications at a price of \$151,750.00 (ex GST) and that Council trade in Plant No 116 to Amman Australia Pty Ltd for \$25,000.00 resulting in a changeover price of \$126,750.00 being \$16,750.00 over budget.
5. That Council offer to sell the street sweeper truck to Gilgandra Shire Council for a price of \$65,000.00 (ex GST).
6. That Council not operate the bulldozer for fire fighting operations during night time.

Coe / Clancy
The motion was carried

245/1314 RESOLVED that the following three (3) sets of minutes of the Cobbora Transition Fund Committee Meetings and five (5) recommendations be accepted:

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Item 10 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 19 December 2013

1. That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 19 December 2013 at Dunedoo.
2. It was proposed allocation of savings from the \$500,000 nominated for improvements to Dunedoo township be put towards construction of a fence around the dam (known as the government dam).

Item 11 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 16 January 2014

1. That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 16 January 2014 at Dunedoo.
2. That the Rail Trails EOI to be included as a project with Melanie Trethowan as the consultant engaged to develop the EOI.

Item 12 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 23 January 2014

1. That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 23 January 2014 at Dunedoo.

Coe / C Sullivan
The motion was carried

Item 13 Engagement of Consultants from the Local Government Shires Association & Local Government NSW

246/1314 A motion was moved by Cr Clancy seconded by Cr Todd that Councillors be provided with a report detailing Warrumbungle Shire Council's engagement of consultants sourced from both the Local Government Shires Association and Local Government NSW. This report should reflect the period December 2010 to date. Details required are:

1. Date of engagement
2. Reason for engagement
3. Fees paid
4. Officer providing services

Councillor Schmidt moved a spill on the motion.

The motion was put and lost with Councillors Todd, Andrews and Clancy each recording their vote in favour of the motion and Councillors Coe, R Sullivan, C Sullivan, Capel, Schmidt and Shinton each recording their vote against the motion.

Item 13A Drought Support Officer

247/1314 A motion was moved by Cr R Sullivan seconded by Cr Capel that Council apply for a Drought Financial Support Officer to be based in Warrumbungle Shire.

The motion was put and carried

Item 14 Report from Human Resources – February 2014

Received.

11.27am

Presentation of Staff Achievement Award to Kirk Pettet.

Item 15 2014 Staff Achievement Award

248/1314 RESOLVED that Council accepts the recommendation from MANEX and presents Kirk Pettet with the First Quarterly 2014 Warrumbungle Shire Council Employee Excellence Award.

C Sullivan / Capel

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11.29am

249/1314 RESOLVED that standing orders be suspended to break for morning tea.

The motion was carried

R Sullivan/Capel

The motion was carried

11.58 am

250/1314 RESOLVED that standing orders be resumed.

Capel / R Sullivan

The motion was carried

Declarations of Pecuniary Interest and Non Pecuniary Interest

Cr Andrews declared a pecuniary interest in Item 22 regarding Financial Assistance Requests.

Item 16 Winner of the Yearly Staff Excellence in Achievement Award

Received.

Item 17 Conduct Review Panel - Warrumbungle Shire Council

251/1314 RESOLVED that the Warrumbungle Shire Council Code of Conduct Panel as convened be approved as a Committee of Council; with a quorum of three (3) being;

- one (1) or more Panel members
- the Mayor and/or General Manager and
- one (1) of the appointed Complaints Coordinators.

Schmidt / C Sullivan

The motion was carried

Item 18 Council Resolutions Report February 2014

Received.

Item 19 2013 Wambelong Bushfire Report

Received.

Item 20 RFS Command Centre Coonabarabran

Considered earlier in the meeting.

Item 21 Final Report of the NSW Independent Local Government Review Panel – Revitalising Local Government

252/1314 RESOLVED that Council undertake a workshop in relation to the Local Government Review with the Workshop to be held prior to the commencement of the next Council meeting on 20th March 2014 at 9.00am.

Capel / Andrew

The motion was carried

12.11pm

Director Corporate Services presented a brief overview of her Local Government Scholarship trip in America.

Item 22 Financial Assistance Requests 2013-2014 (Round Two)

253/1314 RESOLVED that Council provide financial assistance to the February 2014 applicants listed for a total amount of \$13,264 and that a supplementary vote of \$1,796 be provided.

Clancy / Andrews

The motion was carried

Item 23 Bank Reconciliation for month ending 31 December 2013

254/1314 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 31 December 2013.

Schmidt / Capel

The motion was carried

WARRUMBUNGLE SHIRE COUNCIL

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Item 24 Bank Reconciliation for month ending 31 January 2014

255/1314 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 31 January 2014.

Capel / Schmidt
The motion was carried

Item 25 Investments and Term Deposits

256/1314 RESOLVED that Council accept the Investments Report for the month ending 31 December 2013.

Capel / Clancy
The motion was carried

Item 26 Investments and Term Deposits

257/1314 RESOLVED that Council accept the Investments Report for the month ending 31 January 2014.

Schmidt / Capel
The motion was carried

Item 27 Rates Report for Month Ending 31 December 2013

Received.

Item 28 Rates Report for Month Ending 31 January 2014

Received.

Item 29 Mendooran Water Augmentation Scheme Loan

258/1314 A motion was moved by Councillor Todd that the refund of \$324,690 be applied to the Mendooran Water Loan.

The motion lapsed for want of a seconder.

Item 30 Quarterly Budget Review Statement for the Quarter Ending 31 December 2013

259/1314 RESOLVED that Council accept the Quarterly Budget Review Statement for the quarter ending 31 December 2013, and approve the requested supplementary votes for a total value of \$27k in which \$14k is to be funded by restricted assets.

R Sullivan / Clancy
The motion was carried

Item 31 Orana – RDA Regional Plan

Received.

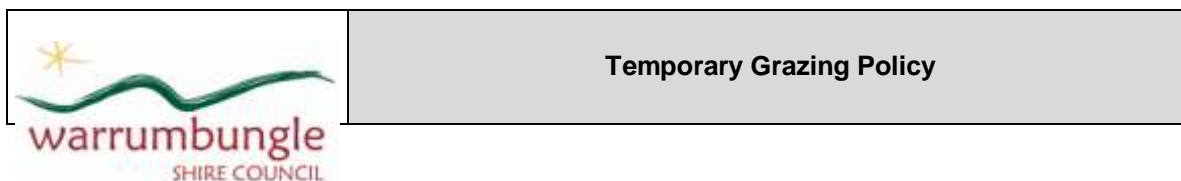
Item 32 GIPA Hearing ADT

260/1314 RESOLVED that Council note the GIPA access request and accepts the Administrative Decisions Tribunal (NSW) Order per the options section above.

Coe / Capel
The motion was carried

Item 33 Strategic Policy – Temporary Grazing Permit

261/1314 RESOLVED that Council endorses the following Temporary Grazing Permit to replace the current policy and to be included in the Strategic Policy Register.



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	Strategic
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1. Purpose

The purpose of this policy is to outline the management of Temporary Grazing Permits within the Warrumbungle Shire Local Government area.

2. Objectives of the Policy

The objective of this policy is to ensure that the process of granting Temporary Grazing Permits under Council's care are maintained and managed professionally.

3. Policy Scope

This policy applies to Warrumbungle Shire Council Staff who engage in the assistance to issue Temporary Grazing Permits

4. Background

This policy will take over from the previous policies regarding Temporary Grazing Permits Policy (endorsed by Council 19 September 2013, resolution 19/1314).

The policy need to be updated as a requirement of legislation changes including; the need for a more extensive policy to cover Council and the assistance Council gives in issuing Temporary Grazing Permits across the shire.

5. Definitions

LLS - the Central West Local Land Services (LLS) a district constituted under the Local Lands Services Act 2013;

Council – the Warrumbungle Shire Council;

Local Land Services Act 2013

Local Government Act - the Local Government Act 1993;

Permit - a Road side grazing permit issued pursuant to Section 78, Local Land Services Act 2013

RMS – Roads and Maritime Services;

MR – Main Road

6. Policy Statement

6.1 Local Roads

6.1.1 Issue of Permits

- a) The issue of a permit for a road is the responsibility of the LLS.
- b) Council is not authorised to issue temporary grazing permits.
- c) A permit may only be issued by a LLS:
 - i For those parts of the road not normally used by road vehicles; and
 - ii With the prior approval of Council.
- d) Council will not unreasonably refuse to grant approval of a permit. In particular, but without limiting the generality of this provision, Council will, subject to its obligations as a road authority, provide as much assistance as possible in times of drought or other natural difficulty or disaster.
- e) Council may charge a fee, pursuant to Section 608 of the Local Government Act 1993, for the granting of an approval, but that fee shall be related to the actual cost to the Council of processing an application for the approval.

6.1.2 Conditions of Council Agreement to Issue Permits

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- a) A permit is subject to the conditions prescribed in Section 78 of the Local Land Services Act 2013.
- b) A permit shall be subject to such other conditions as the LLS prescribes, including:
 - a. a requirement for the display of stock warning signs in accordance with Section 78 of the Local Land Services Act 2013; and
 - b. any conditions stipulated by the Council subject to its approval.
- c) Council will stipulate as a condition of its approval that the permit holder shall indemnify it from all claims arising as a result of the presence of the stock on the road reserve - the subject of the permit - meaning that Warrumbungle Shire Council must be shown as an Interested Party on the Public Liability Certificate of Currency (to the value of \$20,000,000)
- d) The provisions of Section 78 of the Local Land Services Act 2013 are to be observed strictly.

6.1.3 General Conditions

- a) The LLS will notify, by way of confirmation to Council of the issue of every permit, the name and address of the permit holder, the duration of the permit and the conditions to which the permit is subject.
- b) The LLS will not issue a permit in cases where the Council objects to the issue of the permit.
- c) Council is not authorised to issue temporary grazing permits.
- d) Approval for the issue of permits will not be given to any landowner unless the permit sought is to land adjacent to the applicant's property.
- e) That no fee is charged for the granting of approvals by Council.
- f) The above conditions apply for applications to graze livestock only on local roads controlled by Council.

6.2 Regional Roads

6.2.1 Approval to issue a permit

Road and Maritime Services (RMS) Conditions of Permits – Regional Roads

The RMS controlled regional roads will only allocate Grazing Permits if there is a drought declaration for the region and the following additional conditions for applications for grazing on these regional roads apply:

- a) "Stock Ahead" signs – whatever sign is deemed appropriate by the LLS is to be displayed on one side of the road formation on the oncoming side to the occupied area; monitoring of signs during the day is required to ensure that they give a timely warning and clear display to approaching traffic,
- b) Stock at all times are to be under constant surveillance,
- c) Stock are to be kept off the road formation at all times,
- d) At night, stock are to be removed from the road reserve and securely fenced to prevent any livestock from straying onto the road,
- e) In the event of wet weather, all stock is to be removed from the road reserve,
- f) The holder of the permit is to indemnify the RMS from all claims arising as a result of the presence in the road reserve of the stock subject to the permit – this means that both the RMS and Warrumbungle Shire Council must be shown as Interested Parties on the Public Liability Certificate of Currency,
- g) The approval of the relevant Council is obtained.

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- h) At the end of the grazing period, any temporary fencing materials including posts, wires and electric tapes are to be removed from the road reserve. Failure to do this will mean that Council will carry out these works at cost to the adjoining property owner and/or the person who made application for grazing rights.
- i) Stay on designated regional roads unless specified by Council

The Regional Roads in Warrumbungle Shire are:

MR 129 (Coonabarabran – Premer, Baradine - Coonamble)
MR 329 (Baradine – Gwabegar)
MR 4053 (Timor Road)
MR 396 (Coonabarabran – Coolah)
MR 55 (Coolah – Mullaley)
MR 618 (Coolah – Merriwa)
MR 7519 (Mendooran – Dubbo)

Applications to graze stock on the following Highways unless it is a designated stock route or MR 334 must be obtained direct from the RMS Parkes Office Ph.: 131 782 (PO Box 334 Parkes 2870)

Newell Highway
Oxley Highway
MR 334 (Mendooran Road)
Golden Highway (Merriwa – Dubbo)
Castlereagh Highway (Mudgee – Gilgandra)

7. Responsibilities

The Manager Property and Risk will hold responsibility over this policy

8. Associated Documents

Operational Plan and Delivery Program 2013/14 – 2016/17
Warrumbungle Shire Council Temporary Grazing Permit Procedures
Local Land Services Bill 2013
Local Land Services Act 2013
Local Land Services Regulations 2013
Local Government Act 1993

9. Getting Help

The staff member/s that can assist with enquiries about the policy
Position: Manager Property and Risk

10. Version Control

Review Date: September 2017 or when relevant legislation changes.
Staff Member Responsible for Review: Manager Property and Risk

Policy Name	Action	Resolution No.	Date
Temporary Grazing Permits Policy	<i>Endorsed</i>	235	16 June 2005
Temporary Grazing Permits Policy	<i>Endorsed</i>	19/1314	19 September 2013
Temporary Grazing Permits Policy	<i>Endorsed</i>		20 February 2014

Capel / C Sullivan
The motion was carried

Item 34 Funding Assistance Request to Install Underground Power at the Coonabarabran Aerodrome

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262/1314 RESOLVED that \$500 is provided to the Coonabarabran Aero Club for the installation of underground power to the Club's hangar at the Coonabarabran Aerodrome and funded from Council's policy of financial assistance to local community groups,

Schmidt / Capel
The motion was carried

Item 35 Proposal to install toilets at Nandi Park, Timor Rock Park and Hickeys Falls

A motion was moved by Councillor Schmidt that:

1. Subject to the approval of the Minister that the funding offer from the Minister for Tourism, Major Events, Hospitality and Racing, Minister for Arts, is used to replace the toilet at Timor Rock Park and for construction of a new toilet at Nandi Park.
2. A Development Application is lodged for construction of a toilet at Timor Rock Park and for construction of a toilet at Nandi Park.

The motion lapsed for want a seconder.

263/1314 An amendment was moved by Councillor Todd seconded by Councillor R Sullivan that no toilets be constructed.

The amendment was put and carried.

The amendment became the substantive motion and was put and carried.

Councillor Schmidt called for a spill.

Councillors Todd, Capel, R Sullivan, Clancy, C Sullivan, Coe and Andrews voted in favour of the motion. Councillors Schmidt and Shinton voted against the motion.

Item 36 Warrumbungle Pedestrian and Mobility Advisory Committee

264/1314 RESOLVED

1. That a Pedestrian and Mobility Access Advisory Committee is establishment by Council with a charter as set out in attachment 1.0.
2. That Councillor Clancy is nominated to Chair the committee
3. That nominations are invited to fill each of the four positions of community representative with a report to Council to determine representatives.

Attachment 1.0 – Committee Charter

PEDESTRIAN AND MOBILITY ACCESS ADVISORY COMMITTEE

PURPOSE

Provide advice to Council through RESOLVED of planning and construction priorities for Council's Pedestrian and Mobility Plan (PAMP).

REPORTS TO

Report to Warrumbungle Shire Council by written submission.

TERM

The Warrumbungle Pedestrian and Mobility Access Advisory Committee shall dissolve at the General Election of Warrumbungle Shire Council. Council may dissolve the Committee at any time.

MEMBERSHIP

One Councillor (whom shall be Chairperson).

Manager, Urban Services, Warrumbungle Shire Council or nominee.

4 community representatives.

Council staff as required (non-voting and Committee secretary).

The committee can seconde other interested parties as required.

COMMITTEE CLERK

WARRUMBUNGLE SHIRE COUNCIL

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The General Manager will provide a Committee secretary. The secretary will conduct the administration of the committee.

QUORUM

Quorum will be 3 community members and Councillor. No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

MEETING DATES AND TIMES

Bi-monthly or as determined by the committee and at locations determined by the committee. Council's committee secretary will send meeting reminder and agenda to members and provide a copy of minutes.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced by Council. The Committee will make RESOLVED s directly to Council. Council may adopt, amend or decline any RESOLVED.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

Andrews / Todd

The motion was carried

Item 37 2013/14 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

Item 38 Warrumbungle Local Environmental Plan 2013

265/1314 RESOLVED that Council initiate planning proposals to make minor amendments to the LEP in relation to proposed rezoning of Part Lot 90 DP 750774 Golden West Highway at Dunedoo and Part Lot 3 DP 1151751 off Black Stump Way, Coolah.

Schmidt / R Sullivan

The motion was carried

Item 39 Companion Animals Fees

266/1314 RESOLVED that Council amend the 2013/2014 fees and charges to reflect the new prescribed lifetime registration fees for cats and dogs effective 1 January 2014.

Schmidt / C Sullivan

The motion was carried

Item 40 Swimming Pools Inspection Program

267/1314 RESOLVED that Council adopt the Warrumbungle Shire Swimming Pool Inspection Program as publically exhibited.

Schmidt / C Sullivan

The motion was carried

Item 41 Nandi Park

Received.

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Item 42 Family Day Care - Policies

268/1314 RESOLVED that Council endorse the amended Castlereagh Family Day Care policies being:

- Professional Development Policy
- Registration of Family Day Car Educator Assistants Policy
- Support Visits Policy
- Inclusion and Diversity Policy
- Positive Guidance of Children's behaviour Policy
- Delivery and collection of children from the service Policy
- Excursion Policy
- Fencing Procedure
- Sleep and Rest Policy
- Water Safety Policy

Schmidt / Capel
The motion was carried

Item 43 Development Applications

269/1314 RESOLVED that Council note the Applications Approved, during December 2013 and January 2014, under Delegated Authority.

Schmidt / R Sullivan
The motion was carried

1.36pm

270/1314 RESOLVED that:

- (a) Council go into closed committee to consider business relating to tenders
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c)
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel / Schmidt
The motion was carried

1.43pm

271/1314 RESOLVED that Council move out of closed Committee.

Capel / Schmidt
The motion was carried

The General Manager announced the following resolution to the general meeting.

Item 1C Item Tenders for Hire of Various Plant Items on a Casual Basis

272/1314 RESOLVED:

1. That tendered rates for casual plant hire for the period 1 March 2014 to 28 February 2015 under the hourly rate schedule be accepted as follows:

2014/2015 Schedule 1.0 - Hourly Rate Plant Schedule

Contractor	Plant Type	Tendered Plant Rate (incl GST)		
		"A" Rate	"A1" Rate	"C" Rate
CW Hall Earthmoving P/L	Roller Smooth Drum Vibrating	\$ 115.00	\$ -	\$ -
DC & KM Canham	Excavator - Caterpillar 312CL	\$ 130.00	\$ -	\$ -
M & I Plant Hire	Roller Smooth	\$ 115.00	\$ 135.00	\$ -
Norwest Plant Hire Pty Ltd	Roller Dynapac CA6000 - 486M	\$ -	\$ -	\$ 49.78
Norwest Plant Hire Pty Ltd	Roller Dynapac CA512 - 486K	\$ -	\$ -	\$ 40.56

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Norwest Plant Hire Pty Ltd	Roller Bomag BW211 -486I	\$ -	\$ -	\$ 29.98
Norwest Plant Hire Pty Ltd	Roller Dynapac CA6000 - 466M	\$ -	\$ -	\$ 49.78
Norwest Plant Hire Pty Ltd	Roller Dynapac CA512 - 4665	\$ -	\$ -	\$ 40.56
Norwest Plant Hire Pty Ltd	Roller Dynapac CA302 - 466H	\$ -	\$ -	\$ 29.98
Norwest Plant Hire Pty Ltd	Roller Bomag BW25RH -410D	\$ -	\$ -	\$ 37.40
Norwest Plant Hire Pty Ltd	Roller Ammann AP240 - 410D	\$ -	\$ -	\$ 37.40
Norwest Plant Hire Pty Ltd	Roller Sakai GW750 - 410B	\$ -	\$ -	\$ 37.40
Norwest Plant Hire Pty Ltd	Roller Dynapac LP8500 - 820A	\$ -	\$ -	\$ 14.44
Norwest Plant Hire Pty Ltd	Backhoe JCB 436ZX - 140H	\$ -	\$ -	\$ 44.69
Norwest Plant Hire Pty Ltd	Grader Caterpillar 12H - 100I	\$ -	\$ -	\$ 68.10
Norwest Plant Hire Pty Ltd	Bobcat TI90 - 145C	\$ -	\$ -	\$ 27.22
Norwest Plant Hire Pty Ltd	Excavators - Komatsu PC200-8	\$ -	\$ -	\$ 61.74
Norwest Plant Hire Pty Ltd	Excavators Komatsu PC55 - 95C	\$ -	\$ -	\$ 31.10
Russell's Earthmoving P/L	Bulldozer - Komatsu	\$ 187.00	\$ 220.00	\$ -
Russell's Earthmoving P/L	Excavator - Tiltbucket	\$ 143.00	\$ 176.00	\$ -
Russell's Earthmoving P/L	Excavator - Hydraulic Hammer	\$ 38.50	\$ 38.50	\$ -
Russell's Earthmoving P/L	Bulldozer - Caterpillar	\$ 143.00	\$ 176.00	\$ -
Conplant Pty Ltd	Various Rollers	Refer Schedule of Rates for Dry Hire		
Earth Plant Hire **	Various Rollers & Machinery	Refer Schedule of Rates for Dry Hire		
Max Hire Pty Ltd	Various Plant & Machinery	Refer Schedule of Rates for Dry Hire		
Rollers Australia Pty Ltd	Various Rollers	Refer Schedule of Rates		
Sherrin Rentals	Various Rollers & Machinery	Refer Schedule of Rates for Dry Hire		

Alternate Contractor				
Jacks Hire Service Pty Ltd ***	Cherry Picker		\$ 283.00	\$ 283.00
	Kanga Loader - DAG25		\$ 340.00	\$ 340.00
	Traffic Lights Solar		\$ 146.00	\$ 146.00
	Traffic Lights Solar		\$ 146.00	\$ 146.00
	Traffic Lights Solar		\$ 146.00	\$ 146.00
	Traffic Lights Solar		\$ 146.00	\$ 146.00
	Traffic Lights Solar		\$ 146.00	\$ 146.00
	Traffic Lights Solar		\$ 146.00	\$ 146.00
	Excavator		\$ 356.00	\$ 356.00
	VMS Boards		\$ 130.00	\$ 130.00
	VMS Boards		\$ 130.00	\$ 130.00

Notes

** Earth Plant Hire Free Freight for Longer Term Hires

*** Jacks Hire Late Tender Received 7.2.14

Notes on Rates

A Rate – Wet hire rate applicable for operating weekdays.

A1 Rate – Wet hire rate applicable for operating weekends.

B Rate – Rate applicable for traveling.

C Rate – Dry hire rate.

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2. Council advises Contractors that the following rates for supply of trucks under the hourly rate and distance schedule will be accepted for the period 1 March 2014 to 28 February 2015.

Schedule 2.0 – Hourly Rate and Distance Truck Schedule.

Truck Type	GVM (tonnes)	"A" & "A1" Rate (incl GST)			"B" Rate (incl GST)	
		"A"	"A1"	Distance	"B"	Distance
Truck only	21 to 27	\$95.00/hr	\$105.00/hr	\$1.90 / km	\$75.00/hr	\$1.20 / km
Truck & trailer	42 to 53	\$160.00/hr	\$160.00/hr	\$1.00 / km	\$90.00/hr	\$1.00 / km

Truck Type	Capacity (litres)	"A" & "A1" Rate (incl GST)			"B" Rate (incl GST)	
		"A"	"A1"	Distance	"B"	Distance
Water Carts	7,000 – 8,000	\$75/hr	\$87/hr	\$0/km	\$0/hr	\$0/km
	12,000 – 15,000	\$110/hr	\$125	\$0/km	\$80/hr	\$0/km

Notes on Rates

- A Rate – Wet hire rate applicable for operating weekdays.
 A1 Rate – Wet hire rate applicable for operating weekends.
 B Rate – Rate applicable for traveling.
 C Rate – Dry hire rate.

3. Council advises Contractors that the following rates for supply of trucks under the float hourly rate and distance schedule will be accepted for the period 1 March 2014 to 28 February 2015.

SCHEDULE 3.0

Contractor	Make	Model	GVM (tonnes)	Rate Tendered		
				"A" Rate	"A1" Rate	Distance
MJ & ML McEvoy Pty Ltd	Volvo	1997 FH12	23.50	\$ 193.00	\$ -	\$ 3.50
Russells Earthmoving Pty Ltd	Volvo	FH16	68.00	\$ 143.00	\$ 176.00	\$ -

Notes on Rates

- A Rate – Wet hire rate applicable for operating weekdays.
 A1 Rate – Wet hire rate applicable for operating weekends.

4. Council advises Contractors that the following rates for supply of trucks under the quantity and distance schedule for the period 1 March 2014 to 28 February 2015 will be accepted:

SCHEDULE 4.0 – Truck Quantity and Distance Schedule

Quantity and Distance Schedule

Haul Length	Rate \$/tonne	Haul Length	Rate \$/tonne (incl GST)
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(km)	(incl GST)	(km)	
0.5	1.95	19.5	9.05
1.0	2.12	20.0	9.20
1.5	2.27	20.5	9.45
2.0	2.47	21.0	9.64
2.5	2.62	21.5	9.82
3.0	2.80	22.0	10.03
3.5	2.95	22.5	10.23
4.0	3.16	23.0	10.46
4.5	3.34	23.5	10.61
5.0	3.54	24.0	10.81
5.5	3.70	24.5	11.01
6.0	3.87	25.0	11.24
6.5	4.08	25.5	11.41
7.0	4.33	26.0	11.63
7.5	4.44	26.5	11.83
8.0	4.63	27.0	12.03
8.5	4.83	27.5	12.23
9.0	5.01	28.0	12.45
9.5	5.21	28.5	12.64
10.0	5.40	29.0	12.85
10.5	5.58	29.5	13.06
11.0	5.73	30.0	13.24
11.5	5.92	30 - 35	13.90
12.0	6.11	35 - 40	14.50
12.5	6.31	40 - 45	15.10
13.0	6.51	45 - 50	15.70
13.5	6.71	50 - 55	16.30
14.0	6.90	55 - 60	16.90
14.5	7.12	60 - 65	17.50
15.0	7.30	65 - 70	18.10
15.5	7.56	70 - 75	18.70
16.0	7.64	75 - 80	19.30
16.5	7.85	80 - 85	19.90
17.0	8.05	85 - 90	20.50
17.5	8.25	90 - 95	21.10
18.0	8.44	95 - 100	21.70
18.5	8.65	100 - 110	22.70
19.0	8.84	110 - 120	23.70
		120 - 130	24.70

Schmidt / R Sullivan
The motion was carried

QUESTIONS AND MATTERS OF CONCERN

Councillor Todd

- Fibro shearer's quarters in Namoi Street Baradine. Asbestos in burned house and in water course. Advised that Letters have gone out re clean up
- Advised meeting that Newell Highway Task Force meeting in Sydney on 5th March 2014 and Cr Todd wishes to attend.
- Advised meeting that Inland Railway meeting at Moree on 7th March 2014.
- Two more dog attacks in Kenebri on sheep.
- Disabled toilets at the park in Baradine still locked at night – DTS advised door is only closed and is not locked

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Councillor Capel

- Does Council have DGR status
- Tip – resident takes 2 lots of rubbish in (2 households) and is charged for both - maybe a card system be issued per each rate notice.
- Mendooran Development Group meeting raised feral cats and rabbits running around Mendooran. Rabbits come under LLS. Council can provide cat cages for the feral cats at the showground.
- Bypass in Coolah needs maintenance work on pot holes. Two B doubles nearly crashed. Road from the corner to Masters Park has pot holes. Trucks using Main Street at night to avoid it.
- Lions have a 50 year anniversary in Coolah coming up.
- Fire in a backyard, cleaned up rubbish – didn't realise needed a permit. Would like to promote it in the Community Newsletter that residents are not permitted to burn off in backyard.

Councillor C Sullivan

- Footpath problem in front of Royal Hotel.
- Dunedoo Waste Transfer Centre – bales been there for weeks for shipping.
- Dust blows into shed on windy days at the transfer centre affecting operators
- Resident raised issues regarding excess water and All Weather Road needs watering.
- Apologises will be absent from Liquid Trade Waste meeting

Councillor Coe

- Complaints about Dunedoo being placed on water restrictions. Some owners have made a huge investment in their gardens. Need a reason why the town was placed on water restrictions – DTS advised that they looked at each supply for each town all have been dropping to drought levels of 2004, 2005 and 2006. Irrigation in the valley should be stopped or reduced as it is impacting on town water. Look at what the average annual usage of the Dunedoo water supply is. Look at usage compared to allocating.
- Look at the water restrictions to all towns

Councillor Clancy

- Condition of Netball Courts. Correspondence sent from Netball Association not replied to. Meeting informed that no funds in the budget until next financial year and it was understood by staff that the Association was going to seek grants.
- Dog track lease issues. Maintenance very good. Course improvements. Meeting will be arranged to sort out lease. Lease to be renewed.
- Nandi Park – signs for no camping and advising of fines.
- Follow up on sale of Police house. Meeting informed further information may be available in March.
- Aero club – make it more suitable for the RFS to use in the time of need. Suggested that water storage be increased to be used for fire fighting if available up there for a quicker response. Aero Club seeking funds to extend Club to allow use by RFS.
- Staff appointments – Town Planner. Advised of new staff appointment
- Quarry Operation. Is it being operated in a correct manner with appropriately trained staff. Price list for Quarry – more expensive than Coonamble. Complaints price too high. Signage for advertisement – our sign is over Boral's. GM advised that they have rebranded the Site.

Councillor Schmidt

- Request for installation of new flag poles in Neilson Park. Problems with raising and lowering of the flags on Australia Day.

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- Chamber of Commerce – Jenny Berthet has organised a Warrumbungle food festival in March
- Request from Allan Taylor – Captain Dandry Fire Station – donate a wheelie bin for rubbish to be picked up at the Station.
- Western end of Dalgarno street – problems with tree roots on the road
- Graffiti removal. House near Catholic Church graffiti on garage doors and also on St Lawrences oval
- Needles turning up in the streets and car parks and on Cassilis Street near the fire station. Street Sweeper staff to be made aware and care taken.

Councillor R Sullivan

- Netball courts. Would like a report back to show what Council is going to do. 118 people per week use it. Funds should be put aside to build / repair basketball / netball courts.
- Availability of land adjoining Council's Quarry. Owner wants to sell. General Manager advised that there are problems as there is a Crown Road Reserve between his property and the Quarry.

Councillor Andrews

- Creek next to VRA shed is flooding VRA. Where are we up to. Director Technical Services advised that Council will follow up on request.

Director Technical Services

- Liquid Trade Waste Meetings. Coonabarabran is 20th February and Coolah is Monday 24th, Dunedoo is Tuesday 25th at 5.30pm.
- Report back to Council on Sarah Botfield presentation re Baradine Town Water. Director Technical Services informed meeting that Council resolved in September to install water in Namoi Street and letters recently sent to 12 owners.

General Manager

- Sewerage choke and spill in Merrygoen Street Dunedoo.

There being no further business the meeting closed at 2.35 pm.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 20 February 2014 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

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Item 2 Minutes of Special Council Meeting – 10 March 2014

Division:	Executive Services
Management Area:	Governance
Author:	Director Corporate Services – Rebecca Ryan
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Ensure that communities of the shire have opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Peter Shinton (Chairman), Cr R Sullivan, Cr C Sullivan, Cr M Coe, Cr A Capel, Cr F Clancy, Cr G Andrews, Cr D Todd, General Manager (Steve Loane), Director Corporate Services (Rebecca Ryan), Director Technical Services (Kevin Tighe) and Acting Director Environmental and Community Services (Fiona Luckhurst)

In attendance: Town Planner (Alia Slamet), Manager Regulatory Services (Michael Marks), OzEnvironmental Pty Ltd Director (Warwick Giblin)

APOLOGIES: Cr V Schmidt

273/1314 RESOLVED that the apologies of Cr V Schmidt be accepted.

C Sullivan / R Sullivan
The motion was carried

274/1314 RESOLVED that Warrumbungle Shire Council maintain its September 2013 resolution to reject the VPA in its current form as regards the annual financial contribution quantum.

With regards the infrastructure upgrade contribution component, Council accepts the upgrades as stated on page 45 of Appendix 4 in the proposed Conditions however it seeks discussions to include funds to upgrade Cobbora Road between Cobbora and Mendooran.

Council also resolves to request the PAC amend Condition 16 in Schedule 2 and Appendix 4 regarding the VPA such that:

- a) A Socio Economic Study is completed first to determine the scope and magnitude of the impacts currently being caused to local businesses and the community by CHC buying up 45,800 ha of land and the displaced farmers and their families moving away from the district, and for this data to help frame the quantum offered;
- b) An independent arbitrator be appointed to facilitate a fair and reasonable VPA outcome;
- c) Any project approval is deferred until the VPA has been settled; and
- d) The start date for the VPA is the date of project approval.

Council objects to the worker domicile methodology (as found in Appendix 4, Page 41 of the proposed Conditions) used to calculate the Public Project component of the VPA, which is dependent on in which LGA employees reside. Council requests that as per other VPAs the calculation be based upon a cents per tonne of approved resource.

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Council also resolves to request the PAC amend the Conditions regarding the ILMP, Bushfire Management Plan and Dunedoo through traffic, as per Council's earlier response to the Department of Planning & Infrastructure on the draft conditions.

Council also notes with concern that some 8,800 ha of land earmarked for biodiversity offsets may be lost to the shire's rating base, without compensation.

**Cr Todd / Cr R Sullivan
The motion was carried.**

There being no further business the meeting closed at 11 am.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Special Council meeting held on 10 March 2014 be endorsed.

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Item 3 Minutes of Traffic Advisory Committee Meeting held on 26 February 2014

Division:	Technical Services
Management Area:	Technical Services Management
Author:	PA to Director Technical Services – Tracy Cain
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Victor Schmidt (Acting Chair), Acting Sergeant Jason Conolly (NSW Police Force), Ms Jackie Barry (RMS), Mr Kevin Tighe (Director Technical Services), Mr Bikram Joshi (Manager Asset & Design) and Mr Ken Smith (Road Safety Officer).

APOLOGIES: Cr Peter Shinton, Senior Sergeant Mal Unicomb (NSW Police Force) and Mr Colin Harper (Community).

CONFIRMATION OF MINUTES:

28/1314 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 28 November 2013 be confirmed.

Barry/Tighe

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Modification of Over Dimension Route in Coonabarabran to prevent over dimension parking in Edwards Street. Installation of broken centre line between John Street and Namoi Street.
- School Bus Parking at Mendooran Central School – Council and RMS to consult on preparing a design for the school bus parking area in front of the school.
- Incorrect installation and location of 'Exhaust Brake' sign on Newell Highway – RMS to investigate.
- Council to upgrade road approaches to the new cattle grid located on Caigan Road, including road widening, removal of existing grid and restoration of site.
- Old Coolah Saleyards – Placement of 2 unbroken lines in the carpark at the entrance to property, Lot 3, DP787413.
- RSO to implement an education campaign on responsible use of skateboards, scooters and bicycles to school aged children and the wider Baradine community.
- Wool Road intersection signs on the Oxley Highway to be referred to RMS. Black and white sign more appropriate.
- Investigations to be undertaken to install appropriate warning signs on Hawkins Road.
- Advance warning sign required for Goolhi Road – Coonabarabran end.
- 2014 Bunny Bazaar Event – 2013 Traffic Control Plan to be modified to allow northbound vehicles to be diverted to Cassilis Street rather than being directed along Edwards Street. RMS to be notified and approval sought. TCP to be brought back to next meeting on 27 March 2014.
- 'Truck Turning' sign to be installed on Black Stump Way on approaches to the entrance of the Coolah Showground. Sign to be a temporary hinge type, T2-25 (black on yellow) and installed in accordance with guidelines.

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- Proposal to Extend Centre Median in Binnia Street - Further investigations and site visit to be undertaken in relation to issue with northbound vehicles making a U turn at Campbell Street intersection. Plan to be prepared prior to site visit.
- Northbound on Newell Highway – 70 kph reminder sign to be installed 300 metres north of the initial 70 kph sign.
- Replace pedestrian warning sign northbound approach to Coonabarabran Visitor Information Centre.
- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.

AGENDA ITEMS

- a) St Michael's School – Request for Closure of Merrygoen Street, Dunedoo for Annual Billy Cart Bash on 18 May 2014

29/1314 RECOMMENDED that request by St Michael's School to close Merrygoen Street between Yarrow Street and Tucklan Street and, Yarrow Street between Merrygoen Street and Tallawang Street on 18 May 2014 from 11.00 am to 2.30 pm for the Annual Billy Cart Bash be approved subject to compliance with Council's Road Closure Policy.

Barry/Conolly

Review of Council Road Closure Policy

Council's Road Closure Policy to be forwarded to RMS for review and presented at the next Traffic Committee meeting.

- b) Coonabarabran LALC – Request for Closure of Newell Highway for National Sorry Day Memorial Walk on 26 May 2014

30/1314 RECOMMENDED that Council seek further information from Coonabarabran LALC on the National Sorry Day Memorial Walk to be held on 26 May 2014 and that this matter be brought back to the next Traffic Committee meeting.

Barry/Conolly

- c) Mendooran Development Group – Request for Speed Limits to be Extended from Forest Road to Manus Drive

31/1314 RECOMMENDED that Council refuse application by Mendooran Development Group to extend 50 kph speed limit on Forest Road to Manus Drive due to non compliance with RMS conditions and that Council seek clarification on reason for request **FURTHER** that should the reason for extension be in relation to a bus pick up / drop off area then Council investigate proposed options.

Schmidt/Conolly

- d) North West Equestrian Expo – Request for Closure of Reservoir Street for Cross Country Event on 31 May 2014 and 1 June 2014

32/1314 RECOMMENDED that request by North West Equestrian Expo to close Reservoir Street on 31 May 2014 and 1 June 2014 from 9.00 am to 2.30 pm for the Cross Country Event be approved subject to compliance with Council's Road Closure Policy.

Barry/Conolly

- e) Coonabarabran RSL – Request for Closure of John Street for ANZAC Dawn Service on 25 April 2014 from 5.57 am to 6.20 am

33/1314 RECOMMENDED that request by Coonabarabran RSL to close John Street at the Intersection of Dalgarno Street and John Street on 25 April 2014 from 5.57 am to 6.20 am for the ANZAC Dawn Service be approved subject to compliance with RMS Guidelines and Council's Road Closure Policy.

Schmidt/Barry

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- f) Baradine Junior Sports Club – Request for Closure of Darling Street and Masman Street for 2014 JRL&NC Competition

34/1314 RECOMMENDED that request by Baradine Junior Sports Club to close Darling Street between Masman Street and Walker Street on 10 May 2014, 14 June 2014, 12 July 2014 and 2 August 2014 for the 2014 JRL&NC Competition be approved subject to compliance with Council's Road Closure Policy.

Schmidt/Conolly

- g) Warrumbungle Wheelers – Request for Approval to Conduct the Tour de Warrumbungles Bike Ride Event in Coonabarabran on 29-30 March 2014

35/1314 RECOMMENDED that request by Warrumbungle Wheelers to conduct the Tour de Warrumbungles Bike Ride Event in Coonabarabran on 29-30 March 2014 be approved subject to concurrence with RMS Guidelines **FURTHER** that application be forwarded to RMS Traffic Operations Manager for consideration and approval, and that NSW Police Force approval be forwarded to Council and RMS for information.

Conolly/Schmidt

- h) Truck Movements Along Booyamurra Street and Potential Conflict at the Intersection of Booyamurra Street and Martin Street

It was noted that there had been a near miss collision with two trucks on the narrow corner in Booyamurra Street, Coolah. Design is currently being undertaken at the Intersection of Booyamurra Street and Martin Street and consideration would be given to shoulder widening and installation of warning signs. Design layout to be brought back to the next Traffic Committee meeting for information.

- i) RSO Monthly Reports – November 2013, December 2013 and January 2014

RSO Monthly Reports for November 2013, December 2013 and January 2014 were received and noted. In particular the following projects were discussed:

- 'Just Slow Down' – Local Roads Speed Program to be completed on Baradine Road in February 2014. Program promoted via media releases.
- Mobile Phone Distraction Program - 'Get your hands off it' introduced in December 2013. Program to coincide with Utube and RMS.
- Bicycle and Scooter Safety Program completed.
- Supervising Learner Drivers Program – Future programs to be undertaken. Seek incorporation of program with NRMA.
- RSO Programs all promoted via media releases.

GENERAL BUSINESS

Coonabarabran LALC – Placement of 'Welcome to Country' Signs at Shire Boundaries

The Committee determined that further discussions be undertaken with Coonabarabran LALC in relation to design, size and locations of 'Welcome to Country' signs. RMS to provide Council with information / standard on these types of signs. Matter to be brought back to the next Traffic Committee meeting.

The following matters were raised without Resolution:

- Access to King Street between Acacia Motor Lodge and Golden Sea Dragon Chinese Restaurant. Concerns regarding speed bump and damage caused to vehicles. Replacement of kerb and gutter to be undertaken in the near future, matter to be taken into consideration.
- Concerns were raised regarding a near miss with a motorist and OD vehicle in relation to right of way at the intersection of Cassilis Street and Namoi Street. Consideration to be given to changing priority along Namoi Street to allow right of

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way for OD vehicles. Investigation, sketch plan, sight distance and traffic volumes to be undertaken.

There being no further business the meeting closed at 3.45 pm.

The next meeting is to be held on Thursday, 27 March 2014 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 26 February 2014.
2. That request by St Michael's School to close Merrygoen Street between Yarrow Street and Tucklan Street and, Yarrow Street between Merrygoen Street and Tallawang Street on 18 May 2014 from 11.00 am to 2.30 pm for the Annual Billy Cart Bash be approved subject to compliance with Council's Road Closure Policy.
3. That Council seek further information from Coonabarabran LALC on the National Sorry Day Memorial Walk to be held on 26 May 2014 and that this matter be brought back to the next Traffic Committee meeting.
4. That Council refuse application by Mendooran Development Group to extend 50 kph speed limit on Forest Road to Manusu Drive due to non compliance with RMS conditions and that Council seek clarification on reason for request **FURTHER** that should the reason for extension be in relation to a bus pick up / drop off area then Council investigate proposed options.
5. That request by North West Equestrian Expo to close Reservoir Street on 31 May 2014 and 1 June 2014 from 9.00 am to 2.30 pm for the Cross Country Event be approved subject to compliance with Council's Road Closure Policy.
6. That request by Coonabarabran RSL to close John Street at the Intersection of Dalgarno Street and John Street on 25 April 2014 from 5.57 am to 6.20 am for the ANZAC Dawn Service be approved subject to compliance with RMS Guidelines and Council's Road Closure Policy.
7. That request by Baradine Junior Sports Club to close Darling Street between Masman Street and Walker Street on 10 May 2014, 14 June 2014, 12 July 2014 and 2 August 2014 for the 2014 JRL&NC Competition be approved subject to compliance with Council's Road Closure Policy.
8. That request by Warrumbungle Wheelers to conduct the Tour de Warrumbungles Bike Ride Event in Coonabarabran on 29-30 March 2014 be approved subject to concurrence with RMS Guidelines **FURTHER** that application be forwarded to RMS Traffic Operations Manager for consideration and approval, and that NSW Police Force approval be forwarded to Council and RMS for information.

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Item 4 Minutes of Consultative Advisory Committee Special Meeting – 14 February 2014

Division:	Executive Services
Management Area:	Human Resources
Authors:	PA to Director Technical Services – Tracy Cain
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

PRESENT: Michael Marks (Acting Chairperson), Tracy Cain, Rachel Carlyle, Ben Smith and David Smith.

APOLOGIES: Steve Loane (General Manager), Brad Condon, Jim O'Malley, Noel Gilbert, Ron Howard, Martin Wynne (USU Organiser) and Val Kearnes (Manager HR).

CONFIRMATION OF MINUTES

RECOMMENDED that the minutes of the Consultative Committee meeting held on Thursday, 23 January 2014 be confirmed.

Smith/Cain

BUSINESS ARISING

RECOMMENDED that Business Arising from the previous Consultative Committee meeting minutes of 23 January 2014 be held over for discussion at the next Consultative Committee meeting to be held on Thursday, 27 February 2014.

Consensus

AGENDA ITEMS

Compliance Officer

The Secretary raised concerns that the Compliance Officer position had been evaluated with the preferred formal qualification of a TAFE Certificate III and 2 up to 4 years experience, however the qualification and experience were not listed in the Essential Selection Criteria of the Position Description (PD), nor in Step 1 of the Competency Document.

Discussions were held in relation to difficulty with recruiting the appropriate qualified staff and how the Salary System was flawed and easily manipulated to suit Council's required outcome for the position.

RECOMMENDED that the amended Compliance Officer Position Description be accepted subject to 'Process Penalty Infringement Notices' being removed from the General Duties section
FURTHER that Council's Salary System be reviewed with due consideration given to the Local Government State Award rates.

Consensus

WARRUMBUNGLE SHIRE COUNCIL

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DISSENTING VIEWS

Dissenting views were noted by Tracy Cain and Rachel Carlyle in relation to the omission of Council's preferred formal qualification and experience in the PD and Step 1 of the Competency Document.

Senior Compliance Officer

RECOMMENDED that the new position of Senior Compliance Officer be accepted subject to the following amendments to the Competency Document:

- 1) Certificate IV in Local Government (Regulatory Services) to be placed in Step 1; and
- 2) Inclusion of 'Firearms Licence and/or Euthanasia Accreditation' as listed in the Essential Selection Criteria of the Position Description.

FURTHER that the amended version of the Competency Document be provided to the Chairperson and/or Secretary for confirmation.

Consensus

Environmental Health Officer

The Secretary raised questions as to whether the relevant Basic Skills had been applied to the Specialist Knowledge & Skills section of the Form 19 Evaluation for the position ie wood working, dog control, live stock control etc.

RECOMMENDED that the regraded position of Environmental Health Officer from Grade 12 to Grade 14 be accepted.

Consensus

There being no further business the meeting closed at 2.45 pm.

The next meeting is to be held in the Gallery / Training Room of the Coonabarabran Council Chambers on Thursday, 27 February 2014 commencing 2.00 pm.

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CHAIRPERSON

RECOMMENDATION

That Council notes the Minutes from the Consultative Advisory Committee Special meeting held on 14 February 2014 at Coonabarabran.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 5 Minutes of Local Emergency Management Committee Meeting – 14 February 2014

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Emergency Services Coordinator – Phil Southwell
CSP Key Focus Area:	Our Natural Environment
Priority:	PI2 The long-term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management

CHAIRPERSON	Kevin Tighe	LEMO
PRESENT	Scott Tanner Anthony Smith Phil Mangan Clinton Baglee Tony Cole Rodney Coombes Rod Williams Tom Mumford David Monk Bob Cosgrove Barry Johnson Corey Philip Kasey Wilson June Buck Sherry Tarrant	LEOCON Alt LEOCON NSW F&R NSW F&R VRA Coonabarabran VRA Coonabarabran VRA Coolah VRA Coolah SES Dubbo SES Baradine SES Baradine RFS Coonabarabran NSW AMB Red Cross Red Cross
MINUTES:	Phil Southwell	WSC
APOLOGIES	Stuart Davies, REMO Helen Naef Grant O'Regan Steve Hirst G.Gollan Graham Milgate David Smith	REMO Red Cross NSW F&R NSW F&R NSW Ambulance VRA Dubbo SES Dunedoo

MINUTES OF PREVIOUS MEETING:

The minutes for the previous meeting, which was held at Coolah on the 18th November 2013 was available to all committee members at the meeting.

Minutes accepted R Cosgrove / R Coombes

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

BUSINES ARISING:

1. EOC Progress. Corey Philip reported that a plan and presentation will be made to this week's Council Meeting.
2. Community Welfare Liaison Officer - Submission to Council
(Discussion on this deferred to ERMP Agenda item)

AGENDA ITEMS

1. REMO Report

Stuart Davies was unable to attend due to prior commitments in Sydney.

Prior correspondence placed emphasis on the following items

1. EM Plans and the methods LEMC's use to distribute this information.
2. Evacuation Centres and a new template to list these locations

2. Summary of Recent Bushfires -

Corey Philip reported the following :-

- 36 incidents for the last 3 months
- 1 Section 44 - Oxley Crossing
- 1 Class 2 Fire - Borah Creek
- 2 Emergency Warnings Issued

A Section 44 debrief to be organised in the near future for the Oxley Crossing Fire. The Section 44 fire had the services of St Johns Ambulance and this provided a valuable resource that should be considered for all future S 44 situations.

Corey believes that the Community is still 'on edge' with regards fires and this is evident with the quick response by locals to these fires.

Some Brigades have been offering crews both day and night for over 3 to 4 weeks and must be commended for their efforts.

The Belmore Fire near Merrygoen, last week took five days to control requiring both aircraft and local Brigades. Reduced to 'Patrol' status with 28mm of rain on the 14th Feb 2014.

3. Major Events *(summary of up and coming major events)*

1. Coolah Race Meeting 12 April 2014
2. Hartwood Easter Music Festival
3. Show events within the Shire over the next few months

EMERGENCY RISK MANAGEMENT PROJECT (ERMP)

(Permanent Agenda item – Presentation by June Buck and discussion on Evacuations)

June Buck, a representative from Red Cross provided a presentation on their role in an Evacuation and her experience in the Wambelong Fires.

June provided a background on Red Cross's role in setting up the Evacuation Centre, the activation of Red Cross, the registration requirements and the methods required to support Evacuees. (see attached sheet)

June will be invited to be a permanent member of the LEMC committee.

The LEMC committee at its last meeting discussed the concept of creating a position of a Community Welfare Liaison Officer. The report to Council Meeting was stopped by senior management of Council. The idea was rejected as they felt that only trained personnel should be involved in Evacuation Centres and that the use of Councillors would create a permanent problem of keeping them trained.

WARRUMBUNGLE SHIRE COUNCIL

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David Monk commented that the 'old warden' system used some time ago in other States had been replaced by a DISPLAN that should convey all 'Disaster' information to the community.

The committee agreed that with a closer relationship between LEMC and the Red Cross, the previous need to have a Liaison Officer at Evacuation Centres is now gone.

The committee also suggested that the following areas need to be addressed :-

1. Evacuation Centres. That updated information be compiled on the new SEMC template. (to be forwarded onto Alt LEOCON Anthony Smith asap)
2. Emergency Services need to 'raise its profile' within the community
3. The DISPLAN and Evacuation Information should be more visible on Council Web site.
4. Agencies to increase the level of awareness in the public regarding Evacuations

The above items were presented as a motion

Moved Scott Tanner / Seconded Anthony Smith

GENERAL BUSINESS

1. The Emergency Services Coordinator investigated the possibility of including vulnerable people on the Evacuation maps for distribution prior to an emergency. The method of doing this involved the use of information from Council's Community Services client list. After investigating this method, the privacy concerns of people became the major issue.

The committee decided that due to the following problems that the existing evacuation maps and evacuation method **remain unchanged**. The problems discussed were :-

1. Privacy Act
2. Currency of information
3. Whether all vulnerable people were included as clients on the list.
4. Whether obese people with mobility problems were included.

2. A letter from the Baradine District Progress Association was presented by Anthony Smith. (attached letter) The Baradine Police were invited to a town meeting (3/3/14) to discuss the 'evacuation of Baradine' The committee felt that there was a lack of information on 'what should occur' in an emergency , as was, with the Wambelong Fires.

The Police, through Alt LEOCON will report back to the LEMC committee regarding actions or any additional information that they require. SES Bardine: Local Controller, Bob Cosgrove will attend as an observer, as well as local Police.

E- DISPLAN

1. DVD Disc

No new disc presented to committee

2. DROPBOX (Web Based Storage of Information)

Dropbox information provided again in these minutes for new members information.

A 'Dropbox' system has been set up and can contain up to 2 G bits of information. The system requires a username and password and thus can be accessed by anyone. The information stored at this location (in the cloud) is the same as the disc [E-Displan] provided to the committee at previous meetings. Additional information can be added as required.

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Two Devices - An iphone / ipod

Device 1. iphone, method

On any ipod / iphone with internet access, an App called FILO. is used

This is a free App and is downloaded from the App Store. Install / Run and then add the Username & Password. Files can then be viewed.

I have noted lately that it locks up. Delete old file and download same.

Device 2. Microsoft Computer, method

Do a search for 'Dropbox' Download the program [dropbox.exe]

Install the program on the computer. An icon will appear on the screen

Open the 'Dropbox' and add the username & password. Files can then be viewed.

PLEASE protect the password - Please ring me for Username and Password details

3. FACEBOOK

A face book page for shires' Emergency Agencies is available

There is only about 5 users at present and being trialed to see if it is workable.

Will only be used for short messages and will only accept LEMC members as 'friends'

Search for - wsclcmc

CORRESPONDENCE

1. Various items from REMO

DATE OF NEXT MEETING:

The date of the next meeting was suggested as being: Monday 19th May 2014
and to be held at Coolah RFS building at 7.00 pm (1900 Hrs)

MEETING CONCLUDED

As no further business the formal part of the meeting concluded at 2045 Hrs

.....
CHAIRMAN

LEMO

Kevin Tighe

RECOMMENDATION

That Council notes the minutes from the Local Emergency Management Committee held on 14 February 2014 at Coonabarabran.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 6 Association of Mining Related Councils Inc – Draft Coal Seam Gas Policy

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Natural Environment
Priority:	NE2 The extraction of natural resources from our council area, including coal and coal seam gas, has minimal negative impact on our natural environment

Reason for Report

The Association of Mining Related Councils Inc (AMRC) have provided a letter to the Mayor of Warrumbungle Shire Council in relation to the Association's draft policy for the Coal Seam Gas (CSG) industry and are seeking comments by the 10 April 2014.

Background

The association has some time been discussing the introduction of a policy for the development of the CSG industry in New South Wales with the aim to adopt a document which will allow the Association to have a position when dealing with government and relevant departments/agencies that are responsible for the industry as it develops in this state under what is obviously government support.

The draft policy was considered by the Association at its meeting held on 27 February 2014 and it was resolved for it be circulated to allow it to be considered by member councils or, their relevant committees.

Issues

A copy of the draft policy is as follows:

- 1. That the AMRC takes the position that there are genuine concerns in the community surrounding the short term and long term environmental impacts of Coal Seam Gas as they are not well understood at either a state-wide or regional level.*
- 2. The AMRC would like to acknowledge the progress that has been made by this government in establishing both planning and environmental safeguards around exploration and mining activities. We further acknowledge recent extensions to CSG exclusion zones and the extension of the planning gateway process.*
- 3. The AMRC calls upon the state government to release as soon as possible the findings of the Chief Scientist and to commission with the key industry groups, peer reviewed research demonstrating the possible impacts of CSG mining on, effect of ground water and surface water systems, effects related to the use of chemicals, effects related to hydraulic fracturing, effects on greenhouse gas and other emissions and the nature and effect of remediation under the Petroleum (Onshore) Act 1991 and under clause 14 of SEPP (Mining, Petroleum Production and Extractive Industries) 2007.*

WARRUMBUNGLE SHIRE COUNCIL

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4. *The AMRC also requests that the state government supports and clarifies the role and position of local government in the pre-gateway determinations concerning CSG operations and their impacts on local communities, environment and infrastructure.*

Options

Council to notify any comments, amendments or other issues which Council feels should be considered for inclusion in the final policy by 4.30pm, Thursday 10 April 2014. Recommendations will then be made for member council delegates' consideration at the next quarterly meeting scheduled for Friday 9 May 2014.

Financial Considerations

Nil

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 7 Rescission Motion

A Rescission Motion has been received from Councillors Schmidt, Shinton and R Sullivan as follows:

Rescission motion seeking to rescind and replace Resolution regarding proposal to install toilets at Nandi Park, Timor Rock Park and Hickeys Falls (No. 263/1314) determined at Council's meeting held on 20 February 2014 as follows:

Item 35 Proposal to install toilets at Nandi Park, Timor Rock Park and Hickeys Falls

A motion was moved by Councillor Schmidt that:

3. *Subject to the approval of the Minister that the funding offer from the Minister for Tourism, Major Events, Hospitality and Racing, Minister for Arts, is used to replace the toilet at Timor Rock Park and for construction of a new toilet at Nandi Park.*
4. *A Development Application is lodged for construction of a toilet at Timor Rock Park and for construction of a toilet at Nandi Park.*

The motion lapsed for want a seconder.

263/1314 An amendment was moved by Councillor Todd seconded by Councillor R Sullivan that no toilets be constructed.

The amendment was put and carried.

The amendment became the substantive motion and was put and carried.

and be replaced with the following motion:

1. *That the funding offer from the Minister for Tourism, Major Events, Hospitality and Racing, Minister for Arts, is used to replace the toilet at Timor Rock Park and for construction of a new toilet at Nandi Park.*
2. *A Development Application is lodged for construction of a toilet at Timor Rock Park and for construction of a toilet at Nandi Park.*
3. *The cleaning of the toilet blocks is restricted to 3 days per week, Monday, Wednesday and Friday so that the cost of upkeep is not excessive.*

RECOMMENDATION

For Council's consideration.

WARRUMBUNGLE SHIRE COUNCIL

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Item 8 Inland Rail Symposium - Reimbursement of Expenses for Cr Todd

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

Cr Denis Todd is Council's representative on the Inland Rail Committee.

The Melbourne to Brisbane Inland Rail Symposium was held on Friday 7 March 2014 and Councillor Todd attended.

Councillor Todd is seeking reimbursement from Council for conference and associated expenses which total \$368.63.

Background

Reference is made to the Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors clause 2.9.

Council will allocate up to \$24,000 per year (including gst) to fund attendance at conference, investigatory delegations and similar events. However, Council may agree to allocate additional funds in specific cases where it decides that there is a benefit to council from attendance.

The following seminars, conferences and meetings are endorsed for attendance by council representatives;

- *Annual conference of the LGNSW*
- *Roads Congress*
- *OROC meetings*
- *Country Mayors Association meetings*
- *Ming Related Councils*

'Requests for attendance at other conferences or seminars should be lodged in writing outlining the benefits for Council'

Issues

Whilst Cr Todd mentioned this conference verbally at the February Council meeting Council did not formally consider nor approve this conference.

WARRUMBUNGLA SHIRE COUNCIL

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Options

Council has discretion in this matter.

Financial Considerations

Expenditure to date is \$28,842.60.

RECOMMENDATION

For Council's consideration.

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 9 Inland Rail Symposium – Report from Cr Denis Todd

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

Cr Denis Todd attended the Inland Rail Symposium on Friday 7 March 2014. Following is Cr Todd's report.

Background

Reference is made to the Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors clause 2.9.

'After returning from the conference, Councillors or a member of council staff accompanying the councillor/s, should provide a written report to council on the aspects of the conference relevant to council business and/or the local community'.

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Report from Cr Denis Todd

13 March 2014

Melbourne – Brisbane Inland Rail Association (MBIRA)

Inland Rail Symposium Thursday 6 March - Friday 7 March 2014

Thursday 6 March

Welcome dinner at the Artesian Motel. All visitors were welcomed by the Mayor of Moree Katrina Humphries.

Friday 7 March

Registration day. Mike Montgomery former president of Shire Association and former Mayor of Moree Plains Shire was master of ceremonies. Mayor of Moree Katrina Humphries welcomed all visitors to Moree for the Inland Rail Symposium.

The next speaker was Parkes Mayor Ken Keith who is the chairman of MBIRA who spoke of the benefits of the inland rail and the freight hub in Parkes, and the benefit to farmers send produce by mail.

Bryan Rye Chief Executive Officer Australian Rail Association which represents the interest of all rail track owners who stated it was 28% safer than road for accidents. He stated that there was a need for 14 kilometres tunnel under Acacia Ridge to the port of Brisbane.

Next speaker was Tracy Squire Director Economic Development and Tourism Albury City Council. She spoke of the Ettamogah Hub which service Albury-Wodonga, Wagga Wagga and Griffith. Also Phil Clements showed a video of The Long Operator class 1 fed by short operators who connect to the main line.

Next speaker was Pricilla Radice Manager Rail Strategy Port of Brisbane. She expects when this line is completed it will see as much as 50million ton of freight go through the port of Brisbane.

Next speaker was Vince O'Rourke Director National Trunk Rail Pty Ltd. He worked for Queensland Railway. He was a commissioner of railways in Queensland in 1990- 2002. He spoke strongly to build the inland rail to the best standards in the world. Vince is also chairman of the Great Australian Trunk Railway Ltd (GATR). Vince was made a member of OAM in the order of Australia for services to rail transport industry.

Next speaker was Councillor Sue Price Deputy Mayor of Moree Shire Council and Deputy Chairperson MBIRA who hails from Mungundi. She spoke of the benefits the inland rail would be to western NSW transporting grain and cotton.

Next speaker was Shane Charles President Toowoomba Chamber of Commerce and Industry. He represents the Toowoomba and Surat basin enterprise . He said the Surat coal fields will be enormous when fully developed.

WARRUMBUNGLE SHIRE COUNCIL

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Next speaker was John Dornbusch, Chairman of Freight Terminals Pty Ltd, former Manager Queensland for Macquarie Bank. John showed a video of the USA freight terminals which was very exciting to see how the system works.

The next session, the guest speaker was Warren Trust Deputy Prime Minister who is also Minister for Infrastructure spoke of the needs for this train line. Mr Truss was accompanied by Mark Coulton Member for Parkes and Kevin Humphries Member for Barwon.

The next session was panel discussion which consisted of Councillor Sue Price, Vince O'Rourke, John Dornbush and Sal Petrocitto where a number of guests fired questions at the panel with a lot of interesting answers.

In summary all delegates seem to be in favour to see a start to the inland rail. The two favourable routes will travel through the Warrumbungle shire the most preferred one is from Narromine, Curban, Kenebri, Narrabri. This route would be the shortest and fastest whereas the Binnaway, Werris Creek line would be much slower with more obstacles like road ways and, towns to be dealt with.

WARRUMBUNGLE SHIRE COUNCIL

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Item 10 Legal Assistance Canterbury City Council

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery

Reason for Report

Council is in receipt of a letter from the Local Government NSW (LGNSW) who is seeking Council support towards the legal assistance for Canterbury City Council by way of voluntary contribution of \$294.43.

Background

The former Associations' Joint Committee considered a report from the Canterbury City Council for legal assistance for legal costs incurred in an appeal to the Supreme Court of NSW for easement over community land. The application was approved as it complied with the provision of the Legal Assistance Policy.

Issues

'The matter concerns a land locked piece of land that was purchased by a private owner with no legal access to a public road. The land was previously owned by the RTA, who informed Council of their intention to sell the land to the adjoining owners. In 2006 the land was subject to an LEP that rezoned the land as residential and included a provision requiring the land have suitable road access before any approval could be given.

The RTA proceeded to sell the property on the open market without consulting Council. The new owner contacted Council and sought an easement to the public road over land zoned as Open Space and classified as Community land. Council informed the owner that it did not have the power to do this. The owner then made an application to the Supreme Court of NSW to impose an easement over the Council land, which was granted.

Council has argued that, if allowed to stand, the decision will lower the bar for people seeking easements over community land and that the decision could have major adverse implications for other councils in terms of undermining their attempts to protect public recreation land from alienation for private purposes'.

Options

That Council accede to the request of Local Government NSW to provide a financial contribution to Canterbury City Council. However, there is no obligation for Council to provide assistance.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Financial Considerations

The LGNSW is seeking a financial contribution of \$294.43. The financial contribution was not considered in the 2013/2014 budget.

RECOMMENDATION

That Council contribute \$294.43 to Local Government NSW to support Canterbury City Council towards the legal costs incurred in an appeal to the Supreme Court of NSW for easement over community land and **FURTHER** that a supplementary vote of \$294.43 be provided.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 11 Local Government Review

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Community & Culture
Priority:	GF7 Council provides strong civic and regional leadership and undertakes its governance and service delivery tasks with integrity

Reason for Report

The final report of the Independent Local Government Review Panel: *Revitalising Local Government* has been released. Council has an opportunity to comment on the final reports of the Panel.

Background

The final report is a significant milestone in the journey towards a stronger, more sustainable local government and contains a series of recommendations for reform. The Division of Local Government (DLG) encourages Council to take this opportunity to access and review the reports. The reports can be located on the link below **[Final Report of the NSW Independent Local Government Review Panel](#)**

Issues

The final report has been discussed at a workshop conducted by Orana Region of Councils (OROC) on 3 February 2014. The Mayor and General Manager attended the workshop with the outcome being that OROC will make a written submission. The report has WSC designated as a stand alone council in a JOINT ORGANISATION OF COUNCILS. There is no real or immediate affect on the WSC structure. Resource sharing will be a high priority.

Options

Council resolved to hold a workshop to discuss the report and write a submission. Submissions close on 4 April 2014.

Financial Considerations

Nil

RECOMMENDATION

To be presented following the workshop

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 12 Brick Bats and Bouquets

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2.1 Ensure the long-term provision and retention of high quality services for our communities

Reason for Report

To notify Council of any letters received from community members expressing their appreciation or dissatisfaction.

Background

Nil

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

RECEIVED
11 FEB 2014
BY:.....



DUNEDOO COLLEGE
62 Digilah Street
PO Box 8
DUNEDOO NSW 2844
Phone: (02) 8370 3300
Fax: (02) 8370 3303
www.tafensw.edu.au

29 January 2014

Mr Steve Loane
General Manager
Warrumbungle Shire Council
PO Box 191
COONABARABRAN NSW 2357

Dear Mr Loane

On behalf of the TAFE Western Dunedoo College, I would like to thank the Warrumbungle Shire Council for their continued support with donating an individual trophy and the engraving of the Warrumbungle Shire Council High Achievement Perpetual Trophy, awarded at our Certificate Presentation 2013.

We were very pleased that Chris Sullivan could attend on the day and present the Perpetual Trophy to the award winner. I wish to confirm the recipient for the High Achievement Trophy for 2013 was Lynda Rouse whom, with a high level of commitment and enthusiasm, successfully completed the Course in Vocational and Community Engagement.

Once again, thank you for your support as the presenting of such awards at the Ceremony is recognition of the student's achievements during the year and would not be possible without the generosity of the local community.

Yours faithfully

Kaye Mears
Educational Support Officer

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

RECEIVED
04 MAR 2014

CHARLES DOUGHY.

68422473

4.3.14

BY.....

DEAR DALE,

THIS IS A SHORT THANKYOU NOTE - THE FIRST ITEM 'THANKYOU TO YOU' THE SECOND ITEM YOU MIGHT LIKE TO PASS ON, FOR ME, TO THE COUNCIL PERSON CONCERNED.

① THANKYOU FOR THE COPY OF AS 3959 WHICH YOU GAVE ME, IT HAS PROVED TO BE INVALUABLE, I HAVE BEEN ABLE TO SCALE MY FIRE PRECAUTIONS TO WHAT IS APPROPRIATE FOR THIS SITUATION - I HAD BEEN INCLINED TO OVER-DO IT, IT IS VERY DIFFICULT TO OBTAIN ADVICE ON SUCH MATTERS; I THINK BECAUSE PEOPLE WHO DO KNOW, ARE UNDERSTANDABLY WARY OF SUBSEQUENT LIABILITY,

② THE COUNCIL'S CONTRACTOR 'CONSA WASTE DISPOSAL' DESERVE RECOGNITION. AMONGST MY 2M³ WAS QUITE A LONG PLANK, AND A LONG BALUNANISED PIPE WHICH, WHEN I SAW THE TWO DUMP-TRUCKS, I THOUGHT THEY WOULD NOT TAKE THEM.

THEY DID; WORKED AS A TEAM WITH HARLEY A WORD BETWEEN THEM; MOST PROFESSIONAL! SITE CLEAN AS A WHISTLE! PLEASE PASS ON OUR APPRECIATION.

REGARDS TO YOU. THANKYOU.

Charles Dohy.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 13 Report from Human Resources – March 2014

Division:	Corporate Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department

Background

Since the last Council Meeting in February 2014 Human Resources has undertaken activities with regards to Recruitment, Learning and Development, Workplace Health and Safety. Attached are reports covering those areas.

Issues

Nil

Options

Nil

Financial Considerations

No financial considerations above budget constraints.

RECRUITMENT

Positions Advertised

Since the February 2014 Council Meeting nine positions have been advertised either internally or externally:

- Water & wastewater Supervisor
- Quarry Superintendent
- Sewer Operator - Coolah
- Urban Services Operator – Coolah
- Relief Plant Operator – Coonabarabran
- Senior Compliance Officer
- Manager Children and Community Services
- Temporary Mechanic – Coonabarabran
- Indigenous Transport (casual) – Coonabarabran
- Apprentice Plumbers and Mechanic

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Positions Recruited

To date the following positions have been filled.

- Quarry Superintendent
- Urban Services – Coolah
- Apprentice Plumber – Coolah & Coonabarabran

Resignations

No resignation received this month.

LEARNING & DEVELOPMENT

The Independent Commission Against Corruption (ICAC) NSW representatives facilitated a workshop on Corruption Prevention in Procurement for Managers in early March. The workshop was attended by MANEX, Managers and staff with procurement responsibilities.

The facilitators are experienced corruption prevention officers qualified in adult learning and facilitating training workshops.

The workshop content included:

Recognising corruption in procurement
Corruption risks in procurement
Understanding corruption
Identifying and managing corruption risks in procurement
Responsibilities in corruption prevention

The participants at the end of the workshop understood:

What constitutes probity in procurement
What constitutes corruption
The common corruption risks that exist in procurement
The factors associated with corruption
Corruption prevention as it applies to procurement
Common controls to manage corruption prevention in procurement

Negotiations are currently in place to hold a further workshop for procurement officers.

There are two First Aid Courses being held in March. The first will be in Coolah and the second in Coonabarabran. Staff attending these courses have the responsibility of a First Aid officer or the position of a crew leader.

We have welcomed two new trainees to the organisation this year.

RECOMMENDATION

For Council's information

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 20 March 2014

Item 14 Council Resolutions Report March 2014

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from March 2013 to February 2014. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

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Item 15 Progress Report Delivery Program 2013-2017

Division:	Executive Services
Management Area:	Governance
Author:	Corporate Services Administration Officer – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The first six (6) month progress report of the 2013-2017 Delivery Program (DP) by the General Manager is presented to Council for consideration. The report provides information on the progress, achievements and challenges of Council's programs and services for the six months from July 2013 to 31 December by Council activity.

Background

As per s404 of the Local Government Act Council must have a Delivery Program which:

- details the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan;
- provides for the resources available under the resourcing strategy; and
- Includes a method of assessment to determine the effectiveness of each principal activity.

Council is required to establish a new DP after each ordinary election of Councillors for the 4-year period commencing on 1 July following the election. The current DP is for the period 2013/14 to 2016/17 and following a public exhibition period was adopted in June 2013. The General Manager must provide progress reports detailing progress against the DP at least every 6 months. The progress report for the first six (6) months is now complete and has been attached for Council approval.

Issues

Council's Delivery Program details the principal activities to be undertaken by Council over the four year program, and the outcomes Council is expected to achieve in these four years. The DP also provides costings for each of Council's activities and service levels that can be used to measure Council's performance against DP outcomes.

Service levels have been defined for each outcome under each deliverable within the DP, and Council has developed service level benchmarks in line with SMARTER performance measures (i.e. service level benchmarks that are **S**pecific, **M**easurable, **A**chievable, **R**elevant, **T**ime-bound and subject to **E**valuation and **R**eassessment).

It should be noted that service level expectations are subjective, hard to define and differ from individual to individual, and some of the service levels in the current DP may require review at a later date.

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The 2013/2014 Delivery Program was the first time service levels were introduced. There has been challenges in some cases to measure and therefore achieve the desired service level.

Options

This was the first time Council's new service levels were provided in a Delivery Program, formally the Management Plan so some adjustment may be required in future if targets have been set too high or are immeasurable. These service levels were based on the budget provided for each department, following the 2013 Community Consultation meetings and Manager input and can be used to both measure Council's performance in service provision and aid in budgeting decisions and performance measurement.

Financial Considerations

Any financial or budget issues related to not meeting service levels are reported in the Quarterly Budget Review Statement for December 2013.

RECOMMENDATION

That Council accepts the 2013-2017 Delivery Program six (6) month Progress Report to 31 December 2013.

Attachment under separate cover – Delivery Program Report December 2013.

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Item 16 Bank Reconciliation for month ending 28 February 2014

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly bank statement. They are completed by the Senior Finance Officer and signed off by the Chief Financial Officer then referred to Director Corporate Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refers to cash amounts recorded in the Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques that have still not been cashed by the cheque recipient but are recorded as being paid in Councils General Ledger.

Options

N/A

Financial Considerations

N/A

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Summary

Balance per General Ledger – 28 February 2014

Bank	Account Number	Balance
General Fund	5410-3000-0001	899,493
Trust Fund	9000-3000-0000	176,463
WSC Mayor's Bushfire Appeal	9200-3000-0000	382,447
Investments - General	5220-3001-3001	6,187,344
Investments - General	5220-3001-5001	2,520,000
Investments Movement - General	5220-3003-0000	(480,869)
Investments - Water Fund	7085-3001-0001	4,270,894
Investments Sewerage Fund	8085-3001-0001	641,102
Total per General Ledger		14,596,874

Balance as per Bank Account – 31 January 2014

Bank	Balance
<u>General</u>	
Commonwealth	557,991
Westpac	37,429
NAB	150,609
Total - General	746,029
<u>Trust</u>	
Commonwealth	179,684
Total - Trust	179,684
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth	97,334
Commonwealth	285,113
Total - WSC Mayors Bush Fire Appeal Trust	382,447
<u>Investments</u>	
Securities	3,000,000
IBD	10,138,471
Total Investments	13,138,471
Total All Bank Accounts	14,446,631

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<i>Add:</i>	
Outstanding Deposits - General	155,086
Outstanding Deposits - Trust	886
Outstanding Deposits – WSC Mayors Bushfire Appeal	-
<i>Less:</i>	
Unpresented cheques - General	1,622
Unpresented cheques - Trust	4,107
Unpresented cheques- WSC Mayors Bushfire Appeal	-
Balance adjusted for outstanding deposits & Unpresented cheques (Final Bank Balance)	14,596,874
Variance between Final Bank Balance and General Ledger	-

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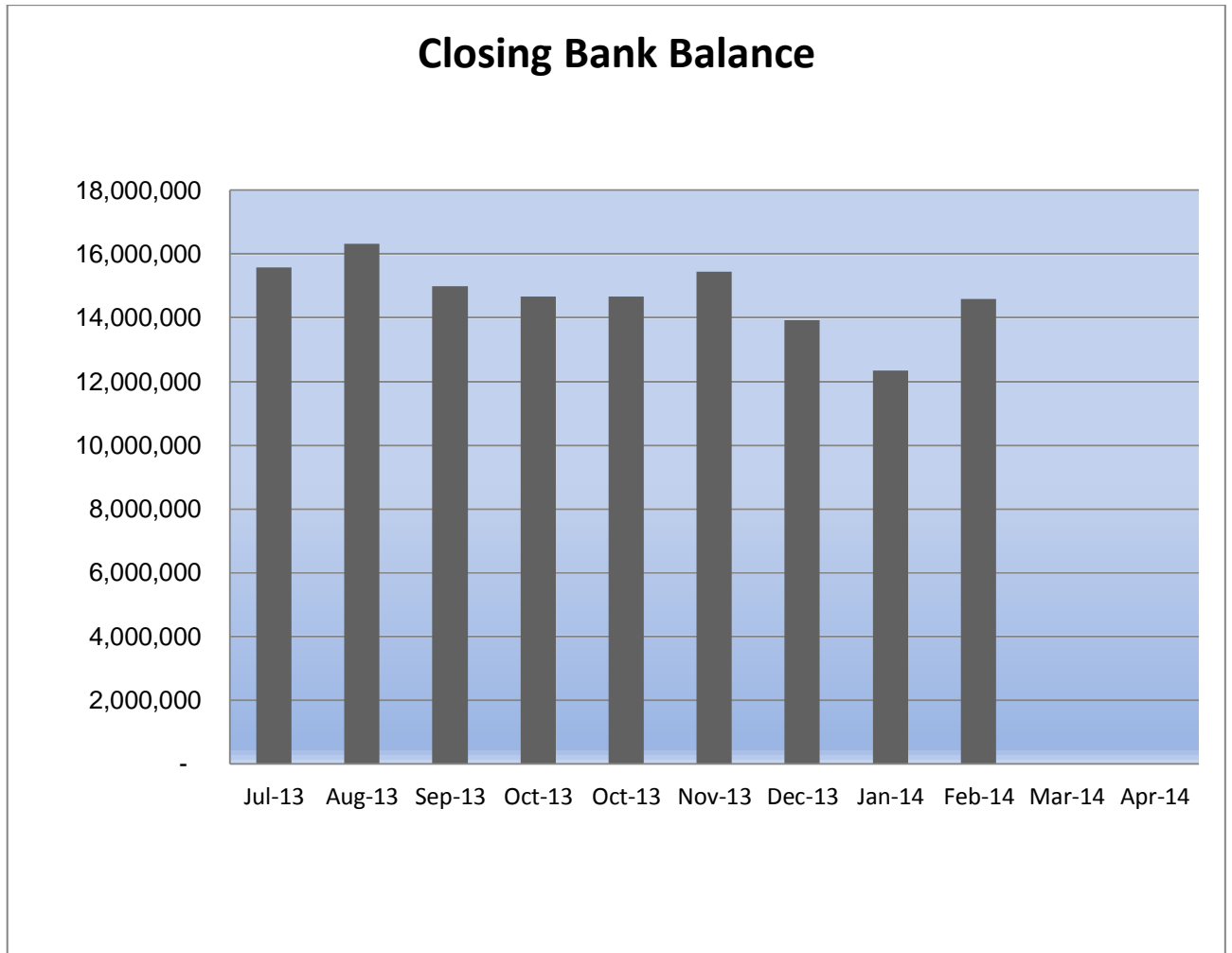
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Balance as per Bank Account History as at 28 February 2014

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Unpresented Cheques	End of Month Closing Bank Balance
Jul-13	1,354,197	269,335	368,794	13,552,995	15,545,321	37,033	15,582,354
Aug-13	1,237,351	272,549	372,478	14,270,308	16,152,686	175,034	16,327,720
Sep-13	723,046	264,460	402,268	13,640,443	15,030,217	(39,768)	14,990,449
Oct-13	913,911	180,908	365,708	13,175,102	14,635,629	29,276	14,664,905
Nov-13	470,130	185,440	373,591	14,333,986	15,363,147	76,096	15,439,243
Dec-13	686,405	186,047	382,657	12,655,004	13,910,113	4,886	13,914,999
Jan-14	365,652	173,606	380,438	11,389,151	12,308,847	40,380	12,349,227
Feb-14	746,029	179,684	382,447	13,138,471	14,446,631	150,243	14,596,874

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 28 February 2014.

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Item 17 Investments and Term Deposits

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 625 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council currently benchmarks its investment performance against the three (3) month Bank Bill Swap Reference Rate (BBSW) as per Council's Investment Policy. The February BBSW 3 month rate was 2.66%. Council's term deposits returned an average rate of 3.55% for the month of February, outperforming Council's benchmark.

During the month of February one of Council's Term Deposits of \$2m held with Commonwealth Bank fell due earning a total of \$6,185.21, \$1m was invested with NAB for 4 months at an interest rate of 3.75%. The remaining \$1m was deposited into Council's ANZ at Call account.

All of Council's investment securities are currently not paying coupons although all of the remaining two (2) investments are expected to be redeemed at higher than original purchase price. Council's investment securities underperformed against Council's benchmark

Issues

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly investment statements and investment interest is recorded. This is completed by Senior Finance Officer and signed off by Chief Financial Officer for referral to Director Corporate Services for final review as part of Council's monthly checklist procedures.

Options

N/A

Financial Considerations

As Council no longer receives monthly reports on the performance and analysis of each of the long term investment funds from investment advisors, Amicus Advisory Pty Ltd (formerly Structured Credit Research and Advisory Pty Ltd), the latest analysis of

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Council's two outstanding investments dates back to 30 June 2013. This information is provided below.

FIIG All Seasons CPPI	Council is essentially holding a Swedish Export Bond rated AA+. Will pay \$4 above par at maturity. Bid price well short of fair value.
Octagon Ltd Linked	Backed by International Bank for Reconstruction & Development rated AA. Few concerns if any. Bid well below fair value. Low risk.

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Summary

Investment Securities: Council currently holds the following investment securities:

Bank	Purchase Price	Indicative Bid	Valuation based on indicative bid as at 28 February 2014	ISIN Number	Lodgement date	Maturity Date	Rating	Coupon Payments
FIIG All Seasons CPPI Note	1,500,000	95.00%	1,425,000	AU300SEKA021	29.08.2008	29.08.2014	AA+	0%
Octagon Ltd Linked	1,500,000	89.00%	1,335,000	XS023170158	25.10.2005	25.10.2015	AA	0%
Total:	3,000,000		2,760,000					0%

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Term Deposits: Council currently holds the following Term Deposits:

Bank	Current Investment	Opening Balance	Buy/(Sell)	February Interest Earned/ Accrued	Closing Balance	Lodgement date	Maturity Date	Rating	Current Yield
NAB Cash Maximiser #	901,565	1,248,401	- 349,200	2,364	901,565	At Call	At Call	AA-	3.04%
ANZ At Call	4,236,906	1,140,750	3,091,000	5,156	4,236,906	At Call	At Call	AA-	3.50%
Commonwealth Bank CDA	-	2,004,160	- 2,006,185	2,025	-	8/01/2014	10/02/2014	AA-	3.31%
ANZ Term Deposit	1,000,000	1,002,262	-	2,639	1,004,901	7/01/2014	10/03/2014	AA-	3.45%
Bank Of Queensland	1,500,000	1,519,156	-	4,361	1,523,517	30/09/2013	1/04/2014	BBB+	3.80%
NAB Term Deposit	1,500,000	1,503,659	-	4,269	1,507,928	7/01/2014	6/05/2014	AA-	3.72%
NAB Term Deposit	1,000,000	-	1,000,000	1,844	1,001,844	10/02/2014	11/08/2014	AA-	3.75%
Total:	10,138,471	8,418,388	1,735,615	22,658	10,176,661				3.55%

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Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 28 February 2014.

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Item 18 Rates Report for Month Ending 28 February 2014

Division:	Corporate Services
Management Area:	Financial Services
Author:	Water Debtor Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Division of Local Government (DLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2013 was 13.3% which is above the DLG recommended benchmark.

Some factors that affect this indicator should be considered when assessing Warrumbungle Shire Council's performance against this indicator such as the socioeconomic characteristics of the area, and previous changes to Council's Rating Policy.

Issues

The outstanding rates and annual charges ratio as at 28 February 2014, is 15.47%. This figure is higher than the 10% benchmark proposed by the DLG. The slight increase for February 2014 is due to the third Rates Instalment falling due at the end of February. Although Council's Rates Outstanding ratio is still trending under the previous year balance for the same period, Council expects that there may be some impact on the ratio later this financial year due to drought conditions facing rural landholders in the region.

Options

N/A For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

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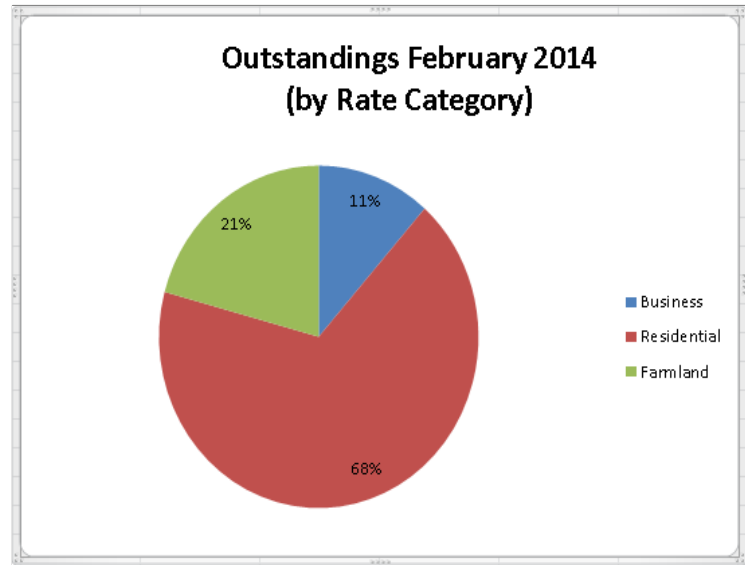
RATE/CHARGE TYPE	RATE ARREARS 2012/13	2013/2014 LEVY	PENSIONER WRITE OFF	ABANDONED	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2013/2014	COLLECTION % 2013/2014	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	675,156	7,156,517	182,082	7,330	7,642,260	5,598,350	2,043,910	73%	725,101	10%
Water	191,749	1,315,066	73,176	1,415	1,432,224	997,903	434,321	70%	232,348	18%
Sewerage	444,871	1,222,928	56,210	2,411	1,609,178	800,855	808,323	50%	211,157	17%
Garbage	176,185	1,803,672	90,363	1,137	1,888,357	1,355,852	532,505	72%	235,977	13%
TOTAL RATES AND ANNUAL CHARGES	1,487,961	11,498,183	401,831	12,293	12,572,019	8,752,960	3,819,059	70%	1,404,583	12%
Water Consumption	608,369	1,224,000	-	8	1,832,361	965,088	867,273	53%	339,335	28%
Sewer Consumption	78,637	120,000	-	1	198,636	100,779	97,857	51%	24,634	21%
TOTAL WATER SUPPLY SERVICES	687,006	1,344,000	-	9	2,030,997	1,065,867	965,130	52%	363,969	27%
LEGAL FEES	124,995	190,517		99	315,413	96,977	218,436	31%	262,228	
INTEREST	269,421	96,730			366,152		366,151			
GRAND TOTAL	2,569,383	13,129,430	401,831	12,401	15,284,581	9,915,804	5,368,776	65%	2,030,780	15.47%

- Interest charges in the 'Total Arrears' column are classified under the relevant charge type above, as opposed to being recorded separately per the 'Total Outstanding' column.
- The outstanding figures for sewer consumption, water consumption and sewerage rates and charges need to be viewed in total as Council's finance systems is currently grouping a majority of the arrears amounts for these items under sewer consumption. Total arrears at End of Month, include interest in arrears under the relevant Rate/Charge Type and is not separately disclosed as interest.

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Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 68% relates to residential properties, while 21% relates to farmland and 11% to business. See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Of the amount outstanding, Council currently has a total of 287 assessments with a total of \$372,678 outstanding under an arrangement to pay the outstanding rates and annual charges on a weekly, fortnightly or monthly basis.

Rates Type	Rates levy			Water levy			Legal	Grand Total
	General	Domestic Waste	Water Access	Sewer Access	Water Usage	Sewer Usage		
Business	63,928	30,150	20,943	28,935	51,649	24,634	14,006	234,246
Residential	311,076	190,289	211,405	182,222	287,686	-	191,924	1,374,602
Farmland	350,096	15,538	-	-	-	-	56,298	421,932
Total	725,100	235,977	232,348	211,157	339,335	24,634	262,228	2,030,780

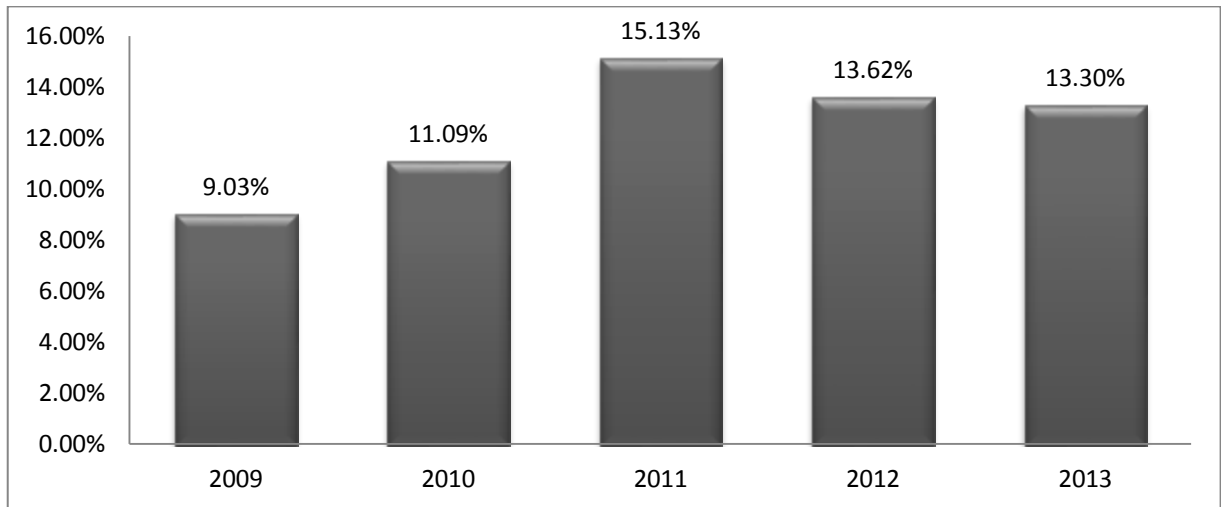
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

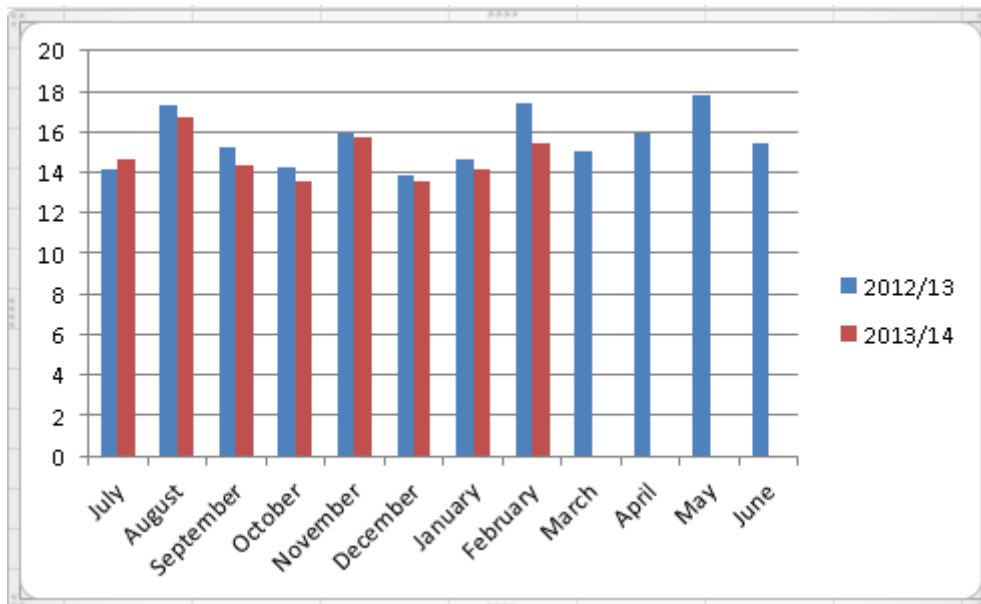
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Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

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Item 19 Sale of Council Property - Ulamambri

Division:	Corporate Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU2 The availability of a range of housing options across the shire, including aged and affordable housing, needs to be expanded.

Reason for Report

Council is in possession of Transfer Deeds for the sale of Lot 2 Section 1 DP759016, which was auctioned with the properties being sold due to outstanding rates. To complete the transfer deeds the Council seal needs to be affixed to the document.

Council approval is sought to affix the seal as per NSW Local Government Regulations (1995).

Background

In August 2013 Council resolved (Resolution 73/1314) to offer for sale the property Lot 2 Section 1 DP759016 via Public Auction to be included with the impending Public Auction of other properties being sold due to outstanding rates.

The report and subsequent recommendation omitted a request that Council approves the General Manager and Mayor to affix the Councils seal, sign and execute the Transfer Deeds to complete the sale.

Issues

The local Government Regulations 2005 section 400, Council seal, part 4 states that

'The seal of the Council must not be affixed to a document unless the document relates to the business of the Council and the Council has resolved (by resolution specifically referring to the document) that the seal be so affixed.'

Options

For the Transfer Deeds to be completed to enable the sale of the property as resolved in the August Council meeting (Resolution 73/1314) the Transfer Deed needs to be signed and affix the Council seal.

Financial Considerations

The property was auctioned for \$1,400 and the property will now be rateable.

RECOMMENDATION

That Council approves the General Manager and Mayor to affix Councils seal and sign Transfer Deed for the finalisation of the sale of Lot 2 Section1 DP759016.

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Item 20 Coonabarabran Regional Netball Courts Facility Upgrade

Division:	Technical Services
Management Area:	Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 The planning and provision of local sports and recreation facilities and parklands should reflect community needs and future demographic changes

Reason for Report

The obtain approval to implement a strategy to upgrade the Coonabarabran netball / basketball courts.

Background

The Coonabarabran Netball Association has been in discussion with staff regarding the condition of the existing hard courts within the Coonabarabran sporting complex. Furthermore, the matter was raised during the February 2014 Council meeting. A copy of a letter received from the Netball Association has been forwarded to Councillors under separate cover.

The netball courts, particularly the grassed courts are also used by the Coonabarabran Junior Rugby League. That is, there are predominantly two user groups wanting access to the netball courts. The Netball Association however generally want to hold twilight or night time competitions, which of course means they require access to lights.

A plan of the existing complex is shown in attachment 1.0.

Issues

There are two outdoor netball / basketball courts, which are located between the indoor stadium and the tennis courts. Both courts were constructed in the mid 70's and both have a hotmix or bitumen surface. Both courts have lights however there is a significant difference in standard between the lights for each court.

The court surface nearest the indoor stadium is now not playable due primarily to the condition of the surface and the proximity of the sideline to steel posts that have been installed to support a verandah. The court nearest the tennis court is still playable, however the surface is uneven and cracked. The surfaces on both courts have suffered from 'sink holes' which have appeared on occasions, particularly the court nearest the stadium. Apparently, the courts have been constructed over a former rubbish tip and this may explain the sudden appearance of these holes.

It is clear that existing 'hard courts' at Coonabarabran are well below standard for playing either netball or basketball. What is not clear is the demand now and in the future for hardcourts on which to play netball and basketball. That is, given that there is one

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indoor court, how many outdoor hardcourts are required? In Dunedoo there are four grass courts, however, the Robertson Oval Advisory Committee has recommended pursuing two hard courts with lights and three other grass courts. In Coolah there are two hard courts– both under lights and two grass courts. In Baradine there are six (6) grass courts. In Binnaway there are four (4) midget grass courts. There are no netball courts in Mendooran.

The Coonabarabran Netball Association is suggesting that access to four (4) hard courts is required to enable intertown / interdistrict competitions. That is, three outdoor courts are required. From preliminary investigations, it does not appear possible to construct a third court adjacent the existing two courts, without removing the skate park.

The existing hard courts do not have sufficient player runoff area adjacent to the sideline of each court. Any upgrade proposal would require the court area being constructed to current netball association standards. Furthermore, the court area appears to suffer from lack of stormwater drainage infrastructure and this will need to be taken into account when upgrade proposals are considered.

Options

In relation to providing better hardcourts for the playing of night time netball and basketball at the Coonabarabran oval complex, there appears to be three options:

1. **Upgrade one court.** This option involves constructing a runoff area around the court, placing hotmix over the existing surface area and runoff area and painting the surface.
2. **Upgrade the two existing courts.** This option involves moving the court closest to the stadium towards the existing playing court, constructing runoff areas, constructing underground drainage, utilising the existing central light towers and constructing two new light towers, placement of hotmix and painting the surface.
3. **Construction of two new hard courts on existing grass court area.** This option involves abandoning the existing hard courts and constructing two new hotmix hard courts on the existing grass court area and the construction of four light towers. This option means that only two grass courts would remain in place.

Each option is dependent upon detailed survey and investigation being undertaken. In particular investigation must be undertaken on the extent of possible cavities in the ground under the existing courts. If there are cavities under the existing courts, the method of construction may need to be modified and the use of reinforced concrete may be required.

Under option 3, it may be possible to redevelop the abandoned court areas as a parking area.

Financial Considerations

There is no budget allocation for either upgrading the existing hard courts or survey investigation and design of the proposed upgrades. The NSW Office of Communities Sport & Recreation is currently inviting submissions for grant funding for facility projects. The maximum amount of funding available per project is \$25,000 and Council must contribute at least 50% towards the cost of the proposed facility. Applications for funding under this program close 2 April 2014.

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The cost of investigating the ground conditions under the existing hard court surface is estimated to be around \$7,000. The cost of survey and design could be accommodated within Council's budget allocation for design projects.

Without the benefit of survey investigation and design, estimated cost of each option is as follows:

1. Upgrade one court - \$60,000
2. Upgrade the two existing courts - \$138,000
3. Construction of two new hard courts on existing grass court area - \$159,000

At the time of finalising this report, the NSW Office of Liquor, Gaming and Racing released information about the ClubGrants funding program. Funding submissions for projects between the value of \$500,000 and \$2m are being invited under the program. The netball / basketball project in Coonabarabran appears to meet eligibility criteria. Furthermore, the proposed project could be upgraded to include other components as constructing in concrete, more lighting and additional hard courts.

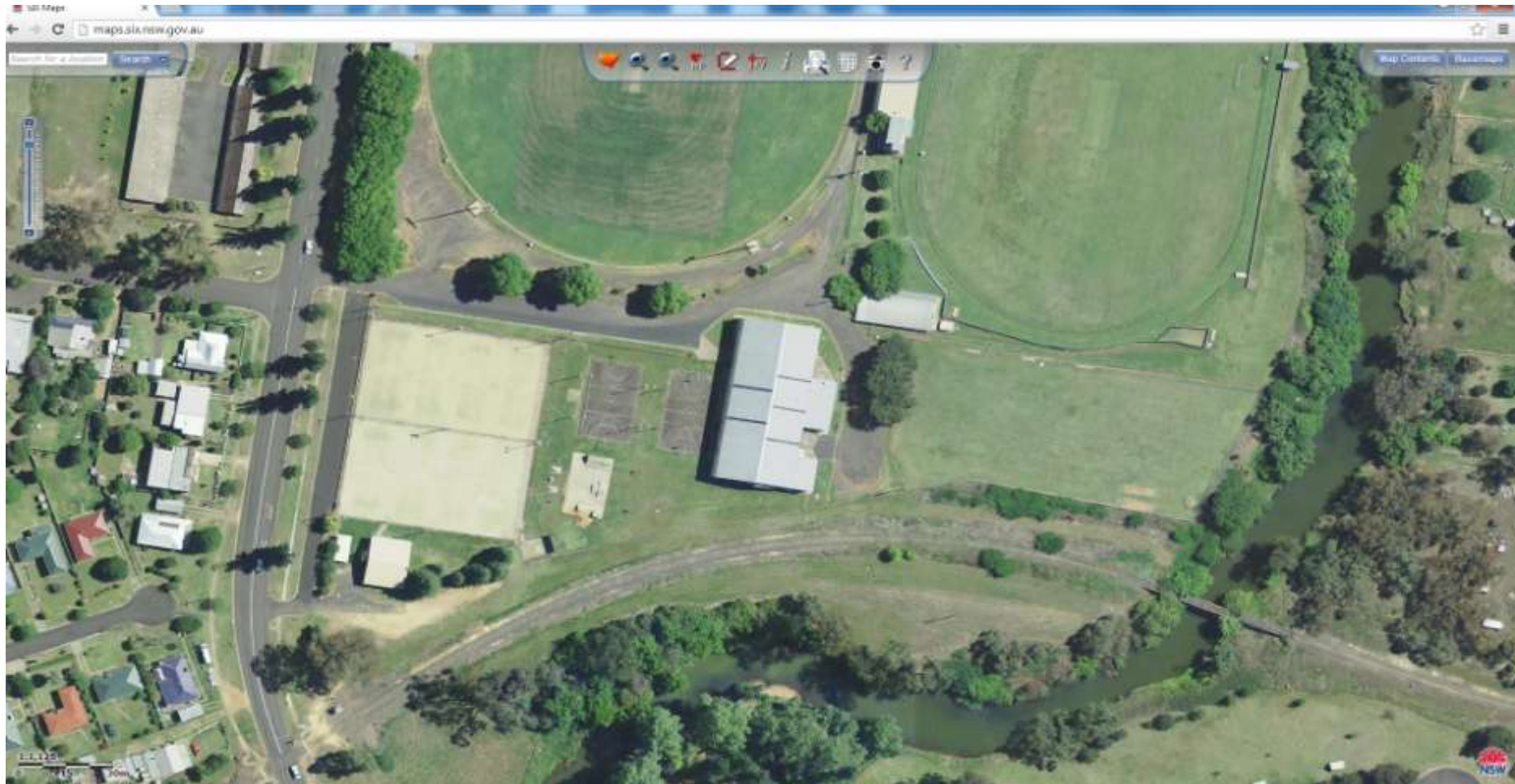
RECOMMENDATION

1. That survey investigation and design is undertaken on the existing netball / basketball hard court area at the Coonabarabran sporting complex including investigation of underground cavities, furthermore a supplementary vote of \$7,000 is made for this investigation.
2. That application for \$25,000 funding is made to the NSW Office of Communities Sport & Recreation for upgrading the netball / basketball area of the Coonabarabran sporting complex.
3. That the project to upgrade the two existing netball / basketball hard courts at the Coonabarabran sporting complex is referred to budget considerations for allocation in the 2014/2015 budget.
4. That Council submit an application for funding under the ClubGRANTS Category 3 program, which is being managed by the NSW Office of Liquor, Gaming and Racing for the proposed netball / basketball hard courts.

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Attachment 1.0 – Aerial Image of existing netball facilities in Coonabarabran.



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Item 21 Request for town water connection on Baradine Goorianawa Road

Division:	Technical Services
Management Area:	Water Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P17 Appropriate planning is needed to ensure the ongoing security of energy and clean water supplies to communities within the Shire

Purpose of Report

Council is being asked to make a determination on a request to connect a property to town water which is located on the edge of the Baradine town area.

Background

Council will recall a forum presentation at the meeting on the 20 February 2014 from the owner of Lot 140 DP750246 who is requesting connection of the property to town water. The property is located on Baradine Goorianawa Road opposite the town water reservoir. The property is on the extremity of the town supply system and the land is zoned RU1 which places it outside the residential area of Baradine.

A map showing the location of the property relative to the residential area and properties connected to town is provided in attachment 1.0. A copy of the letter of request has been forwarded to Councillors under separate cover.

This matter has previously been reported to Council on 20 October 2011 with the following resolution:

That the application by the owner of Lot 140 DP750246 to have a connection to the town water supply is refused for the following reasons;

- The land is zoned Rural 1c and hence is outside the residential area of Baradine and the property has not been subject to annual charges or water rates.*
- A direct service connection to the town reservoir rising main is very undesirable because of pressure fluctuations and the inability to maintain supply during any repairs and maintenance on the service connection.*
- There is no fire fighting hydrant on the rising main within 700 metres of the property.*

Issues

The adjoining property, on the town side, is connected to water so to are the two(2) properties on the opposite side of the road. These three(3) properties are all within the RU1 zone. However, Lot 140 is not paying a water access charge, nor did it pay water rates when charges were based on land value, even though the property is within the statutory 225 metres of a water main.

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The water main is on the opposite side of Baradine Goorianawa Road and it is the supply line to the reservoir or 'rising main'. Whilst there are connections to the rising main already in existence, such a situation is not ideal because of pressure fluctuations and also because of difficulties in maintaining supply to the town if repairs are required on services that connect to the rising main.

A particular issue with the rising main on the Baradine Goorianawa Road is the lack of valves and in particular the lack of hydrants. The expectation of property owners connected to a reticulated water supply is that fire fighting hydrants are available close enough to the property to be of use to the local fire brigade. If the property is connected to the town water supply, Council will be under increased scrutiny to install fire fighting hydrants along the rising main. The rising main has a diameter of 200mm while the size of the main in the reticulated area, where hydrants are located, is 100mm.

Council has a standard fee for water service connections for properties that are within 18 metres of a water main. However, the distance between Lot 140 DP750246 and the rising main is around 50 metres. Under such circumstance the cost of connection will need to be estimated and an invoice issued prior to the installation of the water main

Options

Council has discretion in this matter however consideration will need to be given to previous decisions by Council in relation to water main extensions and water connection requests in Namoi Street. Furthermore, consideration needs to be given to the desirability of having properties directly connected to the rising main and the requirement for installation of hydrants on the rising main.

Financial Considerations

Should Council decide to allow a connection to the rising main, the applicant will be required to pay the estimated cost of the connection. Furthermore, the property will become subject to the annual access fee.

RECOMMENDATION

That the application by the owner of Lot 140 DP750246 to have a connection to the town water supply is approved subject to the following conditions:

- Acceptance by the applicant that the water service is outside the area serviced by fire fighting hydrants.
- A quotation for the cost of installation is prepared by Council and accepted by the applicant prior to works being undertaken.

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Item 22 2013/14 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – K Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council is presented for information

Background

The 2013/14 works program for all projects in Technical Services is presented in attachment 1.0. The report includes projects included in the 2013/14 budget and projects carried over from 2012/13.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and year to date expenditure for all projects.

RECOMMENDATION

That 2013/14 works program presented in attachment 1.0 is noted for information only

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Attachment 1.0 – Technical Services Works Program Report for Period Ending 28 February 2014

Task Name	Forecast Finish	Budget (\$)	Year to Date Exp (\$)	% Work Complete
Technical Services	Wed 7/01/15	13,286,469	6,777,622	52%
Asset Design Services	Wed 10/07/13	40,900	9,434	47%
Survey Equipment	Wed 2/04/14	12,000	454	10%
Software Upgrades	Wed 2/04/14	18,000	2,660	30%
Road Safety Program	Wed 7/01/15	10,900	6,320	47%
Keep our kids safe	Thu 9/10/14	3,000	955	30%
Just slow down	Fri 23/05/14	4,000	3,365	75%
Watch out people about	Fri 25/10/13	1,200	514	40%
Free Cupp for the driver	Wed 7/01/15	1,500	1,059	60%
Wkshps Sup of L Drivers	Thu 21/08/14	1,200	427	35%
Fleet Services	Wed 24/07/13	2,265,000	2,353,495	61%
Minor Plant Purchases	Wed 2/04/14	15,000	12,924	80%
Plant Purchases	Wed 2/04/14	3,316,257	2,340,571	80%
Road Contracts	Fri 23/05/14	3,054,500	1,376,279	41%
RMS Work Orders	Fri 23/05/14	2,025,000	1,274,396	49%
Rehabilitation	Fri 23/05/14	2,025,000	1,274,396	49%
Reseals	Mon 18/11/13	1,029,500	101,883	22%
Baradine reseals	Wed 6/11/13	17,200	0	0%
Binnaway reseals	Thu 14/11/13	15,400	0	0%
Coolah reseals	Fri 15/11/13	25,600	10,651	100%
Coonabarabran reseals	Mon 4/11/13	82,000	7,279	50%
Dunedoo reseals	Tue 5/11/13	23,100	10,844	100%
Mendooran reseals	Mon 18/11/13	15,400	14,311	100%
Local roads reseals	Fri 8/11/13	420,300	58,798	15%
Regional Rd reseals	Tue 12/11/13	430,500	0	0%
Road Operations	Mon 30/06/14	5,469,514	2,338,930	64%
Local Roads	Mon 30/06/14	3,141,469	997,868	47%
Bridge - Grandchester	Thu 31/10/13	200,000	98,380	50%
Bridge - Tongy	Fri 16/08/13	116,689	297,439	100%
Bridge - Bugaldie Ck	Fri 11/10/13	116,689	168,748	100%
Bridge-Baby Creek	Fri 30/08/13	20,000	22,558	100%
Garrawilla Ck (fld damage)	Fri 16/08/13	164,791	222,722	90%
Premer Estate Cwy	Fri 16/05/14	38,300	34,239	100%
Bridge - Barad/Aero Rd	Mon 30/06/14	250,000	0	5%
Bridge- Baradine Creek	Mon 30/06/14	1,500,000	0	0%
Borambitty Rd Crest	Fri 6/09/13	25,000	16,148	100%
Coolah Ck Rd Rehab	Fri 21/02/14	110,000	134,910	100%
Bridge - Kenebri	Mon 30/06/14	600,000	2,724	0%

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Task Name	Forecast Finish	Budget (\$)	Year to Date Exp (\$)	% Work Complete
Gravel Road Resheeting	Fri 13/06/14	765,000	662,996	100%
Tothills Rd	Mon 4/11/13	45,000	33,048	100%
Salacks Rd	Mon 2/06/14	45,000	25,935	100%
Narrawa Rd	Mon 9/09/13	45,000	33,594	100%
Borambitty Rd	Mon 3/03/14	100,000	70,233	100%
Guinema Rd	Fri 27/12/13	180,000	183,027	100%
Keerrawah Rd	Fri 13/12/13	50,000	40,918	100%
Goolma Rd	Mon 19/05/14	45,000	50,996	100%
Gollan Rd	Fri 11/04/14	45,000	38,613	100%
Flags Rockedgial Rd	Fri 20/12/13	75,000	74,181	100%
Collier Rd	Fri 13/06/14	25,000	21,599	100%
Box Ridge Rd	Fri 18/04/14	110,000	90,852	100%
Regional Roads	Fri 25/04/14	1,563,045	678,066	53%
Bridge - Saltwater Crk No 2	Mon 3/02/14	594,045	392,781	75%
MR55 Pavement Rehab	Fri 7/02/14	800,000	234,350	30%
MR129 Pavement Rehab	Fri 28/02/14	169,000	50,935	40%
Urban Services	Fri 30/05/14	1,344,271	378,142	44%
Horticulture	Mon 31/03/14	160,000	7,091	20%
Binnaway Progress Ass'n	Mon 31/03/14	5,000	5,000	100%
Milling Park Playground	Fri 13/12/13	70,000	0	50%
Mendooran Park Toilets	Fri 13/12/13	35,000	2,091	0%
Milling Park Toilet	Mon 27/01/14	50,000	0	0%
Ovals	Fri 30/05/14	189,148	79,495	76%
Robertson Oval, irrigation	Fri 27/09/13	56,595	47,950	80%
Bowen - Turf Wicket	Fri 24/01/14	8,000	1,854	80%
Baradine Grandstand	Fri 14/03/14	40,000	12,600	60%
Binnaway Grandstand	Fri 28/03/14	47,000	15,830	66%
Bowen Oval - construct	Fri 30/05/14	37,553	1,261	10%
Swimming Pools	Fri 27/12/13	72,000	58,499	97%
Coona Concrete repairs	Fri 27/09/13	20,000	40,000	100%
Coolah pool cover	Mon 23/12/13	12,000	12,000	100%
Baradine leak prevent	Fri 27/12/13	40,000	6,499	20%
Town Streets Baradine	Wed 21/05/14	164,932	21,267	31%
Street light - Lachlan Street	Fri 26/07/13	5,052	5,052	100%
Flood Levee Invest	Fri 18/04/14	120,000	16,215	30%
Baradine Foot Rehab	Wed 21/05/14	5,300	0	0%
Walker street k&g	Fri 28/03/14	30,000	0	0%
Town Streets Binnaway	Fri 25/04/14	60,000	0	0%

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Task Name	Forecast Finish	Budget (\$)	Year to Date Exp (\$)	% Work Complete
David street k&g	Fri 25/04/14	60,000	0	0%
Town Streets Coolah	Fri 30/05/14	186,814	19,684	41%
Coolah cycleway	Fri 30/08/13	10,814	10,478	100%
Binnia St. kerb blisters	Fri 9/05/14	46,000	382	0%
Booyamurra St. rehab	Fri 30/05/14	101,000	0	0%
Campbell / Cunningham	Fri 28/03/14	18,000	0	10%
Coolah Foot Rehab	Fri 15/11/13	20,000	8,824	10%
Town Streets Coona	Fri 9/05/14	304,058	141,125	59%
Edwards street footpath (baths)		12,000	0	0%
Culvert Ext Dalgarno St	Wed 9/10/13	51,713	46,172	95%
Cassilis St footpath	Fri 2/08/13	5,345	5,342	100%
Dalgarno Foot Rehab	Mon 28/10/13	45,000	0	0%
John St kerb rehab	Fri 29/11/13	70,000	0	0%
Cycleway Newell Hwy	Fri 13/09/13	120,000	89,611	80%
Town Streets Dunedoo	Fri 21/02/14	185,349	29,012	34%
Wallaroo St construction	Fri 20/12/13	150,000	2,318	5%
Dish drain const	Fri 21/02/14	17,776	17,776	100%
Dunedoo Foot Rehab	Fri 20/12/13	17,573	8,918	50%
Town Sts Mendooran	Fri 18/10/13	21,970	21,969	100%
Mendooran Foot Rehab	Fri 18/10/13	21,970	21,969	100%
Water	Fri 22/01/16	849,284	309,916	22%
Baradine	Wed 11/03/15	150,000	20,180	5%
Meter replacements	Wed 30/04/14	5,000	0	0%
WTP building renovations	Wed 18/02/15	50,000	1,850	10%
WTP clarifier rehab	Wed 11/03/15	95,000	0	10%
Binnaway	Thu 21/08/14	65,000	18,330	93%
Meter replacements	Thu 8/05/14	5,000	5,000	100%
Main Replac. Napier St	Thu 21/08/14	60,000	13,330	20%
Coolah	Fri 22/01/16	55,000	199	2%
Meter replacements	Wed 2/07/14	5,000	199	0%
Main extension - rem dead end	Fri 22/01/16	50,000	0	0%
Cooanbarabran	Thu 24/07/14	240,000	72,432	45%
Meter replacements	Wed 30/04/14	10,000	1,988	50%
Main replacement	Thu 24/07/14	70,000	30,910	10%
Main extension, Robertson/John	Wed 28/05/14	60,000	31,107	75%
Main extension, Queenie Street	Wed 25/06/14	100,000	8,427	0%
Dunedoo	Mon 30/03/15	304,284	197,598	0%
Meter replacements	Mon 30/03/15	5,000	0	0%

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Task Name	Forecast Finish	Budget (\$)	Year to Date Exp (\$)	% Work Complete
Main. Bolaro (Tallawang-Merrygoen)	Fri 14/03/14	60,000	0	0%
Main. Ext (Evans street)	Fri 2/05/14	50,000	0	0%
New Bore	Sat 28/12/13	128,284	197,361	90%
Reservoir rehab.	Fri 10/01/14	61,000	237	0%
Mendooran	Fri 25/12/15	35,000	1,177	0%
Meter replacements	Fri 25/12/15	5,000	0	0%
water pressure project	Fri 11/10/13	30,000	1,177	0%
Sewerage	Thu 24/07/14	263,000	11,426	1%
Baradine	Thu 24/07/14	10,000	0	0%
Replac. vacuum components	Thu 24/07/14	10,000	0	0%
Coonabarabran	Sat 28/06/14	133,000	6,795	5%
Mains relining	Fri 21/03/14	130,000	0	0%
Replace steel rods	Sat 28/06/14	3,000	6,795	100%
Coolah	Fri 6/06/14	105,000	3,967	5%
STP upgrade	Fri 6/06/14	10,000	3,967	5%
Water jet cleaner	Fri 28/03/14	95,000	0	0%
Dunedoo	Fri 27/06/14	15,000	664	5%
STP upgrade	Fri 27/06/14	15,000	664	5%

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Item 23 Salinity and Water Quality Alliance

Division:	Development Services
Management Area:	Regulatory
Author:	Environmental Health Officer – Brad Condon
CSP Key Focus Area:	Natural Environment
Priority:	NE5 There is minimal evidence of local environmental degradation of the natural environment

Reason for Report

To provide information to Council on the Central West Councils Salinity and Water Quality Alliance (the Alliance) terms and Five Year Plan targets and to seek renewal of the Membership Agreement between Council and The Alliance.

Background

Warrumbungle Shire Council is currently a member of the Alliance.

The Alliance is a partnership of Councils in the NSW Central West Region, and works to engage communities and all tiers of Government, to implement on-ground outcomes in Natural Resource Management, including integrated water cycle management and development and other projects which protect the health and resilience of waterways and wetlands in the Central West.

The member Councils of the Alliance provide a financial contribution to the Alliance, this together with a co-contribution from the Central West and Central Tablelands Local Land Services (LLS) enables the employment of a full-time Project Support Officer and supports its effectiveness in reaching the aims and objectives identified in the 5 Year Plan, Catchment Action Plans and Council Community Strategic Plans.

Council currently has two ongoing projects in partnership with the Alliance. This includes an urban waterways project for a raingarden in Robertson Street Coonabarabran and a Shire wide Roadside Vegetation Project. Funding achieved through being in partnership with the Alliance is \$16,000 and approximately \$25,000 respectively for each project. Work for these projects is expected to be completed by July 2014.

The Alliance also provides receives resources, technical support and advice to Council on local environmental issues.

The terms of reference and membership agreement for the Salinity and Water Quality Alliance have been sent to Councillors under separate cover.

Issues

Maintaining membership with the Alliance supports Council in identifying and addressing environmental issues across the Shire.

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Options

Council has the option of accepting the Terms of Reference and Five Year Membership Agreement with the Alliance. Alternatively Council can choose to not enter into the new agreement.

Financial Considerations

The annual contribution for Council to maintain membership of the Alliance is \$3,150 pa (with CPI increase in years two to five) The Alliance provides Council with grant funding opportunities. Grant funding received by Council in 2013/2014 was \$41,000.

RECOMMENDATION

That Council accepts the Terms of Reference, and renews its membership with the Central West Councils Salinity and Water Quality Alliance.

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Item 24 Scores on Doors Program

Division:	Development Services
Management Area:	Regulatory Services
Author:	Environmental Health Officer – Brad Condon
CSP Key Focus Area:	Governance
Priority:	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery

Reason for Report

To seek support for the implementation of the Scores on Doors Program.

Background

Food businesses play an important role in communities and the local economy.

Consumer expectations are rising, in particular that:

- Food premises have the highest levels of compliance with hygiene and food safety standards
- Consumers are able to have access to official information so they can make their own decision about where they eat, and
- Council activity such as food inspections are not only done, but are seen to be done

Council's Environmental Health Officer already undertakes food inspections to ensure compliance with hygiene and food safety requirements. Food premises issued with on-the-spot Penalty Notices may appear on the NSW Food Authority's high profile Name & Shame register.

Scores on Doors is a NSW wide program to display onsite, the results of food premises inspections for hygiene and food safety. The program was trialled in 2011-2012 and has recently been reviewed and enhanced. It is focussed on retail food service businesses that process and sell food that is ready-to-eat, intended for immediate consumption, and potentially hazardous if not handled correctly and under the right conditions.

Through participation in the Scores on Doors Program, Council has an opportunity to be proactive in providing an incentive for businesses to maintain and increase their inspection results, thereby improving the quality of hygiene and safety in local food premises.

Following Council's routine inspections, eligible food premises receive a hygiene and safety rating. Businesses assessed as Good, Very Good or Excellent receive a certificate which can then be displayed on shop windows or near the entrance to the premises.

At the end of 2013, the program had been taken up by some 25 councils throughout NSW

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Further information on the Program has been provided under separate cover.

Issues

Implementing the program provides local food services with an incentive to raise standards in food hygiene and safety.

Options

Council has the opportunity to endorse the Scores on Doors Program or reject it

Financial Considerations

The Scores on Doors program is implemented by Council's Environmental Health Officer as part of routine inspections. All certificates and associated documentation is provided free by the NSW Food Authority.

RECOMMENDATION

That Council adopt the Scores on Doors program for local food businesses to promote compliance with hygiene and safety standards, promote consumer trust in food businesses and to further the reputation and economy of food businesses in the area.

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Item 25 Development Applications

Division: Environmental and Community Services

Management Area: Regulatory Services

Author: Environmental Administration Officer – Kobie Francis

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – February 2014

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Approved	Applicant's Name	Location	Town	Type Of Development
DA 18/1314	13/02/2014	Cobbora Holding Company	2068 Spring Ridge Road	Dunedoo	New shed and change of use
DA 35/1314	10/02/2014	Terry and Kerrie Ward	1054 Mitchell Springs Road	Purlewaugh	New dwelling
DA 41/1314	10/02/2014	Rhonda Wilson	Eden Street	Coonabarabran	Relocatable dwelling
DA 43/1314	11/02/2014	Walter and Thelma Bower	13 Knight Street	Coonabarabran	Extend carport
DA 49/1314	25/02/2014	Peter Thompson and Meg Leathart	1564 Timor Road	Coonabarabran	Storage shed

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Development Applications

(ii) Bushfire – as of February 2014

Development Application (Specialised Conditions)	Date Received	Applicant's Name	Location	Town	Type Of Development	Status
DA 69/1213	4/04/2013	Taylor Made Buildings	74 Tibuc Road	Coonabarabran	New house	Complete
DA 70/1213	8/4/2013	Wayne and Elizabeth Taylor	1675 Timor Road	Coonabarabran	Install manufactured house	Approval to install issued
DA 75/1213	8/05/2013	David French	803 Timor Road	Coonabarabran	Replacement shed	Complete
DA 76/1213	9/05/2013	Arnold and Annette Sims	2210 Timor Road	Coonabarabran	Install manufactured home	Approval to install issued
DA 81/1213	5/06/2013	Peter and Jan Miller	44 Guinema Road	Bugaldie	Install manufactured home	Approval to install issued
DA 86/1213	27/06/2013	Melanie Harris	881 Timor Road	Coonabarabran	New shed and alterations	Complete
DA 88/1213	28/06/2013	John and Jan Shobbrook	"Springbrook" Timor Road	Coonabarabran	New shed	CC issued
DA 4/1314	29/07/2013	Michael and Jan Kanonczuk	102 Tibuc Road	Coonabarabran	Steel shed	Complete
DA 12/1314	19/08/2013	Paul Wilson	1788 Timor Road	Coonabarabran	Studio	CC issued
DA 15/1314	27/08/2013	Lee Poulton	1244 Timor Road	Coonabarabran	Shed	Complete
DA 17/1314	28/08/2013	Catherine Hutton	941 Timor Road	Coonabarabran	Replacement shed	CC issued
DA 21/1314	5/09/2013	Taylor Made Buildings	502 Guinema Road	Bugaldie	Install manufactured home	Approved
DA 22/1314	5/09/2013	Taylor Made Building	10 Blackburn Road	Coonabarabran	Install manufactured home	Approval to install issued
DA 27/1314	3/10/2013	Dak-Wal Constructions	1311 Timor Road	Coonabarabran	Replace dwelling and shed	CC issued
DA 28/1314	9/10/2013	Chris Walton	823 Timor Road	Coonabarabran	Replace shed/garage	CC issued
DA 30/1314	14/10/2013	Rawson Homes	2112 Timor Road	Coonabarabran	Replace dwelling	CC issued
DA 32/1314	16/10/2013	Elaine Gardiner	74 Tibuc Road	Coonabarabran	Replace gallery/café	Approved

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RECOMMENDATION

That Council note the Applications Approved, during February 2014, under Delegated Authority.